



## Adirondack Park Agency

**KAREN FELDMAN**  
Acting Chair

**TERRY MARTINO**  
Executive Director

March 14, 2019

Mr. Kenneth Coirin, Chair  
Zoning Board of Appeals  
Town of Caroga  
PO Box 328  
Caroga Lake, NY 12032

Re: **LV2019-0012**  
**Town Variance: Z2018-11**  
**Variance Application: Maddalone**  
**Tax Map Number: 83.9-2-25, 83.9-2-32, 83.9-2-33**

Dear Mr. Coirin:

The scanned plans received electronically by the Agency on March 11, 2019 are unfortunately not clear enough for staff to make an adequate assessment of the variance referral record. Please provide hardcopy plans, including any that might show the outline of the attached deck and any associated stairs with measurements from the closest point of the structure to the mean high water mark. Also if there are any renderings of the proposed dwelling that were part of the ZBA's decision please send those as well.

The Agency statutory review period of 30-days for referred variance will not commence until the pertinent information is received for Agency review. If you have any questions regarding the suspension of Agency review or the need for additional information before an official decision can be rendered on this variance, please contact me.

Sincerely,

Robyn Burgess  
Principal Adirondack Park  
Local Planning Assistance Specialist

REB:KOK:ap

cc: John Duesler, Code Enforcement Officer, Town of Caroga (*via email*)  
Linda Gilbert, Town Clerk, Town of Caroga (*via email*)  
James Long, Secretary to the Town of Caroga ZBA (*via email*)

