

State of New York
County of Fulton
Town of Caroga

Minutes of a Caroga Town Board work session held Wednesday March 23, 2016 at the municipal building located at 1840 State Highway #10 at 7:00 pm with the following persons in attendance by Roll Call:

Supervisor Robert Sullivan - Here
Council Member Anthony Sturchio - Here
Council Member John Glenn - Absent
Council Member Beth Morris - Here
Council Member Jeremy Manning – Here

Other town department representatives in attendance were Steve Putman Highway Superintendent. There was one member of the public in attendance.

Supervisor Sullivan noted there were a couple of minor things to cover. The Highway Superintendent Steve Putman wanted to be first this evening. He received a bid from Capitol Digitonics for radios at the highway department. He was not fond of the company. He suggested having a repeater for the system. He also suggested asking the school if they wanted to be included in this communications upgrade.

Supervisor Sullivan noted the ski patrol has a hut on top of Royal Mountain and that may be a good location for an antenna. It would need to reach Arietta to North Bush. Can it be tested was asked. The County coordinator Mr. Santa Maria would be consulted. They can hit the county with a 5 watt radio from the top of Royal Mountain. This company could not make contact with the north end of town during testing on two occasions. Harris Radio systems of Glens Falls

Mr. Putman gave the board specification for a cobra packer. It is the same company that built our current packer. We currently have a 16 yard packer. He is looking at a 20 yard. The bigger packer would cut one trip to the county landfill out per week. This will save money right off the bat. If the town becomes a member of NJPA it would allow the town to buy without the bidding procedure - that has already been done. We would have to become a member. There is a minimal fee like \$100.00. Onondaga County recently put out to contract an International chassis. It will fill our needs. It is a two wheel drive. The total of the vehicle off the dealer lot is \$89,797.00. The cost of the packer is \$55,420.70. The Supervisor stated they will begin looking for financing for this.

The ring and pinion seal is going this week in our garbage truck. If we order a truck there must be a time frame for delivery on it. We need to ask what is the shortest amount of time we could have the vehicle. Supervisor Sullivan noted the county puts a timeframe in the contract. A couple of weeks ago the Highway Clerk contacted Tom's Trucks in Virginia the cost for a new 12 yard packer was \$131,900.00. Now we have a 16 and want to go to a 20. The chassis is 2 wheel drive. We don't really have to have a 4 wheel drive. It may be worth more for resale. We put locking wheels on the back on this and so we have posse-traction in the back vs one wheel. Mr. Putman estimated the cost difference to be \$12,000 - \$20,000 more for a 4 wheel drive. He invited everyone to come and see the new plow truck that is at the barn. The plow and wing are on and the sander is in it. It will be converted for summer use.

Council Member Morris noted that Mr. Putman wants to be included in any executive session meeting that pertain to town roads.

Mr. Putman noted that he attended a recent Town of Bleecker meeting. One board member was confused about holiday pickup. When Mr. Cooper was doing the run during the winter (1 day a week pickup in Caroga) if there was a holiday Bleecker was always kicked back a day even if the holiday did not affect their pickup. If he had thought about it there aren't too many holidays that fell on a Wednesday in the winter for Bleecker. The town has been picking up their garbage on Wednesday even though the holiday fell on a Monday for Caroga. He explained to them unless the holiday is on Wednesday they won't change.

There was a question on the \$8,300.00 additional Trade discount listed on the description. It would be looked into. Mr. Putman noted he would like to sell our old garbage truck on Auctions International it is in better condition than the one he saw for sale on the auction site.

The Highway Clerk has checked the Auctions International site to see if the pickup was list yet. It was not put up yet. Biding closes on April 12th.

Supervisor Putman may under coat the town trucks when the vendor comes to the Wheelerville School to do their vehicles. The freightliner and the new truck and anything else that is feasible. This would happen in June. He used some bed liner stuff to touch up the surface rust on the pickup he drives.

RESOLUTION #2016-051 to Accept the Town Justice Books was offered by Supervisor Sullivan at the Wednesday March 23, 2016 Caroga Town Board work Session. **WHEREAS**, Justice James Subik presented his books for audit at the February 10, 2016 regular monthly town Board Meeting and, **WHEREAS** the board members did review and sign off on the Town Justices books, now therefore be it **RESOLVED**, that the Caroga Town Board does hereby move to accept the Town Justice books as presented for audit for the year 2015. Council Member Sturchio seconded the motion.

Adopted by a vote of 4 Ayes, Sullivan Sturchio, Morris, Manning

Supervisor Sullivan noted that the Planning Board wants to have a public hearing on the Town Zoning Ordinance on May 4th at 7 pm. The board all received a copy of it.

The hiking maps will be available the week of May 15th.

Mr. VanGorder of Mang insurance called to say they offer health insurance now. The town will check in to this as time gets closer to renewal time.

Supervisor Sullivan introduced Local Law #1 of 2016 To amendment Local Law #1 of 2012 A public hearing to amend Local Law #1 of 2012 Dog Licensing and Control Law of the Town of Caroga will be held on Wednesday April 13, 2016 at 7:05 pm.

Section 8 shall include the following wording:

“Any dog license renewal that is delinquent on the 15th day of the month following the expiration date will be assessed a late fee of \$10.00. If the dog license remains delinquent through the end of the month following the license expiration an appearance ticket will be issued.”

Section 9 Fees. Shall be amended:

Individual dog license Fee \$4 for a spayed or neuter dog.

\$12 for an unsprayed or unneutered dog

[Section B State Mandated Animal Population Control Surcharges will still apply]

At the hearing any person may be heard in favor of or against any amended item or terms therein contained in the proposed changes to Local Law #1 2012.

Council Member Sturchio seconded the motion to introduce the amendment to the Local Law creating Local Law #1 2016.

Adopted by a vote of 4 Ayes, Sullivan Sturchio, Morris, Manning

Supervisor Sullivan sent around information from Canada Lake Computer as to why they did not bid on the contract for serves to the town. They would rather work on an hourly basis. It would be an advantage to the town to be billed hourly. Mr. Macintosh has done work in the building and sometimes has not charged the town. His hourly rate is \$120.00 per hour. He is a taxpayer. Supervisor Sullivan stated he would like to continue using him on an as needed basis.

Supervisor Sullivan noted the town needs to advertise for an Assessor. The clerk found an ad from 2003 which the board reviewed. The Board discussed the ad and the following will be placed in the Leader Herald Newspaper.

The Town of Caroga is seeking applications for an appointive Part-Time Tax Assessor. Minimum qualifications will include: A High School Diploma and at least two years full-time, acceptable experience (note the listing and sale of Real Estate and MLS activity is not qualifying experience.)

A related two-year college degree and one -year of qualifying experience.

A four year college degree and six months experience.

Certification by the State Board as a candidate for Assessor. Salary will be based on experience. Applications may be obtained at the Caroga Town hall 1840 State Hwy 10 Caroga Lake NY 518-835- 4211 ext. 21 The deadline for consideration is April 29, 2016.

The cost of the ad for 3 days \$185.51,

5 days - \$253.30
7 days – \$317.70.

The board decided to run the ad for 7 days beginning April 1th. It will also be placed on the ORPS website. Applications will be accepted until the end of April 29th 2016.

The new Fulton County directories have been printed and distributed.

Council Member Manning gave a copy of the proposed RFP – Request for Proposals. Council Member Sturchio wanted to make the application user friendly for the regular guy with a great idea. He wants someone from the committee to help them execute their idea. He wants to make sure the public has a voice. Their meetings will be public. Supervisor Sullivan noted you have to be able to execute your idea not just say “I have an idea”. Council Member Sturchio and Morris wanted to simplify the process. They don’t want anyone shut out – everyone can apply. Council Member Manning noted that members of the committee state this is really pretty standard for a project of this scale. The person submitting a project is welcome to have meetings to get more ideas and feedback and to amend the application up until December 31, 2016. It is not the job of the committee to tell the applicant what they should do.

The ultimate goal of the town board is to have successful applications submitted. They are using the committee to help bring ideas to them. Applicants are going to have to be able to explain and support their proposals. The property won’t be turned over to someone with a whim. The committee will encourage a person to develop their project. The town Attorney was asked to review the committee RFP. He has not gotten back to them yet.

The town website needs to have the Comprehensive Plan posted on it to explain how Sherman’s fits in.

The board was asked to write down ideas for the website. The Town Clerk suggested a message board for upcoming events or a crawl.

Council Member Manning and the committee discussed how to get the RFP out there to the world. An idea was to link it to the town website. Another thought was to get Sherman’sproposals.com. It would cost \$11 for the year. It would have the history of the property and pictures. Council Member Sturchio can obtain the domain name tomorrow. Including the word Caroga was suggested for searching.

The board was asked to give their thoughts for any other changes in the RFP. Council Member Manning is waiting for some legal language for the document. Council Member Manning wondered if the applicant should submit letters of support for their project. Council Member Morris noted the for sale sign should be removed from the Sherman’s property.

The owners of the Campers Corner Store have asked the town to draft a letter in support of keeping the NYS Campground in Caroga Lake open until Columbus Day. It is the closest NYS campground off the NYS Thruway. Northampton stays open until Columbus Day.

RESOLUTION #2016-052 to draft a letter in support of extending the season at the NYS Campground located in the Town of Caroga was offered by Council Member Morris at a Caroga

Town Board work session held on Wednesday March 23, 2016 at Caroga Town Hall. **WHEREAS**, Rick Sturgis and Jennifer Lair proprietors of the Campers Corner Store 3044 State Highway 29A in the Town of Caroga have worked to expand and improve their business which is across the street from the New York State Campground , and **WHEREAS**, the fall is an exceptionally beautiful time of year in the Adirondacks and **WHEREAS**, the weather is still conducive to camping after Labor Day each year, and **WHEREAS**, currently the NYS Campground in Caroga Lake is only open from Memorial Day to Labor Day each year, and **WHEREAS**, it would be an economic boost to the town to have the season for the New York State Campground be open beyond Labor Day to Columbus Day each year to accommodate the many campers and leaf peepers who come to the Town of Caroga, now therefore be it **RESOLVED**, that the Town of Caroga does hereby move to petition the Great State of New York to extend the season at the New York State Camp Ground located in the Town of Caroga until Columbus Day this year and for years to come. And be it further **RESOLVED** that certified copies of this Resolution be forwarded to the Honorable Senator Hugh Farley, and Honorable Assemblyman Marc Butler and to each and every other person, institution or agency who may further the purport of this Resolution.

Seconded by the Entire Board

Adopted by a vote of 4 Ayes; Sullivan Sturchio, Morris, Manning

Council Member Morris noted there was some confusion on the application process for the code officer. It was thought that applications needed to be sent to the county first for review. Supervisor Sullivan and Council Member Sturchio will go to their offices to update their records – we are a couple of years behind.

Council Member Morris will contact the county to see if they have a job description for an Aquatics director. She stated that in some instances the youth director is the Aquatics Director. She noted that Rachael Simonds – Youth Director does not want to be the Aquatics Director.

Supervisor Sullivan wants to expend funds for an inkjet printer, scanner, and copier for his office. His device is not compatible with anything in the building with his laptop. Derby gave a quote of \$165- \$185 he would like authorization to spend up to \$250.00. He would look on line. He needs a “mac airport compatible.” Council Member Sturchio was asked to price out the equipment.

RESOLUTION #2016-053 to expend funds for an inkjet printer, scanner, and copier for the Town Supervisor was offered by Supervisor Sullivan at a Caroga Town Board work session held on Wednesday March 23, 2016 at Caroga Town Hall. **WHEREAS**, Supervisor Sullivan discussed with the board his need for an inkjet printer, scanner, copier for use with his laptop while working in his office, and **WHEREAS**, he received a quote of \$165- \$185 from Derby Office Equipment 25 N. Arlington Ave. Gloversville NY, and **WHEREAS**, Council Member Sturchio was asked to research a printer for the supervisor’s needs, now therefore be it **RESOLVED**, that the Caroga Town Board does hereby move to authorize the purchase of a mac airport compatible copier, scanner, printer for the Town Supervisor in an amount not to exceed \$250.00.

Adopted by a vote of 4 Ayes; Sullivan Sturchio, Morris, Manning

Supervisor Sullivan announced that there were three applications for the Code Enforcement position. Two of the applicants are qualified one is not. There is one person waiting to be interviewed by the board.

At 7:58 pm Supervisor Sullivan made a motion to enter into an executive session for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, this being interview a candidate for the Code Officer Position. Council Member Morris seconded the motion. All board members were in favor of the motion.

At 8:35 Supervisor Sullivan made a motion to exit from the executive session. Council Member Manning seconded the motion. All board members were in favor of the motion.

At 8:36 Supervisor Sullivan made a motion to enter into an executive session. Council Member Sturchio seconded the motion. All board members were in favor of the motion.

At 8:43 Supervisor Sullivan made a motion to exit from the executive session. Council Member Manning seconded the motion. All board members were in favor of the motion.

There were no decisions as a result of the executive sessions.

The board discussed a date to meet to interview a second candidate for the Code Officer position. Wednesday March 30th at 7 pm was set.

Mrs. Holliday asked the board to bring back the top of the garbage receptacle from Sherman's.

The board is having a hard time getting their email with the new addresses. The stumpst.net site is what they are supposed to be using.

The board discussed drafting a letter to Mr. Abdella and Mr. Parenti to review what belongs to the town on the Sherman's property. The board did not want to get rid of the Ferris Wheel seats and believes they belong to the Town. The board does not know what kitchen equipment stays with the building. Supervisor Sullivan noted the town owns the property. There was nothing ever written (the former Supervisor Mr. Ottuso was asked three times) as to what was theirs and what was the town's. We got no response. Supervisor Sullivan stated, "As far as I am concerned it is all ours." The board would like to have this completed by April 18th. Someone from the board should be present when items are removed. Pictures could be taken. There is an old coke machine. The seats to the Ferris Wheel belong with the Sherman's property. The board may go there and tag items they desire to retain.

Council Member Manning spoke to someone who kind of knew what things belong to Mr. Parenti. There was a letter from Mr. Parenti listing all the items that were his.

The locks have been changed the board suggested removing the seats off the property to town property. Storing them at town hall was suggested.

Supervisor Sullivan has a problem with the kids being in the gym in the summer. The school was suggested for an alternate site for the summer rec. program. Council Member Manning spoke to Mr. Ruberti about improving the summer rec. program as a whole. They share the cost. In the summer the kids could go hiking. Council Member Manning wants to offer music and network with people in the community for educational opportunities.

Access to the beach area at Sherman's was discussed. It should be closed off – a fence put up where the wall is. The insurance agent will again come to a meeting to discuss the list of things to be done with the board. We should walk the property with him.

It was asked how the Black Fly festival being promoted by Mrs. Isabella is coming along. She is signing u vendors. She is having a problem with parking and transportation. The school won't get involved in bussing people for this event. Town hall and the Fire house could be used for parking. If there are 50 vendors you have 50 vehicles to park somewhere. Council Member Manning wondered if Sherman's could be used for parking. It was stated that no alcohol can be consumed on our property. Parking at Royal Mountain was suggested. She owns property near Royal Mountain. Creating a shuttle system is needed.

Access to the Sherman's property is prohibited due to a cracked window in the ice cream stand. This is a major issue. There are picnic tables in the bumper car building so kids can't use it to skate board.

In closing: The wording on the Sherman's RFP will be simplified. Mr. Kirch has already contacted the applicant who submitted a proposal for Sherman's.

There isn't a report on Morey Road at this time.

At 9:22 pm Supervisor Sullivan made a motion to adjourn. Council Member Sturchio seconded the motion. All board members were in favor of the motion.

Respectfully Submitted,

Linda M. Gilbert, RMC, CMC
Caroga Town Clerk