

State of New York  
County of Fulton  
Town of Caroga

Minutes of a Caroga Town Board work session held on Wednesday April 20, 2016 at 7 pm at Caroga Town hall 1840 State Highway 10 Caroga Lake NY.

Supervisor Robert Sullivan – Here  
Deputy Supervisor Sturchio – Here  
Council Member Glenn – Here  
Council Member Morris – Here  
Council Member Manning – here

Highway Superintendent Putman was in attendance. There were 6 members of the public in attendance.

Supervisor Sullivan called the meeting to order at 7 pm. The roll was called and the salute to the flag was conducted.

Mr. Putman spoke to the Budget Director and she is going to get the numbers down pat on the garbage truck.

He has called E.N.C.O.N. and APA to discuss any wetlands on the salt shed project. He also contacted E.N.C.O.N. and the APA about the beaver problem on Mead Creek. They should be sending a permit today to do away with the beaver. He contacted Mike Vickerson who will help with the problem. The dam can be removed. He will not use town equipment on the property but will use his own if there is a problem a town vehicle may be needed to tow him out. The whole dam can't go at once due to the rush of water it would create. Usually if you remove the hut the beavers move on and you don't have to harm them. Council Member Glenn remembers getting a card of someone in Massachusetts that deals with beaver.

Lastly Mr. Durkee and Mr. Sturchio met with Mr. Putman. He is willing to work with the town but he has other work priorities. He still needs to mark the property. They want the station up before Memorial Day.

Supervisor Sullivan discussed having a logger, Mr. Johnson, come in to discuss the process with the board. If done properly it enhances things. There are a couple of bad logging jobs visible in other towns right now. Supervisor Sullivan has had his property logged but you can't tell from the road.

Lawn Service – Mr. Knapp will be contacted by the Supervisor. The clerk spoke to him recently at a funeral and he was interested in the job.

Supervisor Sullivan and Council Member Sturchio spent some time in the personnel dept. today. The town is six years behind in getting them information they need. The supervisor stated he will work on some things they need. They need salaries, and applications of employees. Most of the information can be obtained from the reorganizational meeting minutes.

Clean up days were set for May 27 & 28 and August 19 & 20<sup>th</sup>. Free passes will be handed out from the Clerk's office so residency can be checked. Tires will be accepted with a coupon from the clerk's office the cost is \$2.50 each. Appliance will be accepted at no cost.

**RESOLUTION #2016-062 to set clean up days in the Town of Caroga** was offered by Supervisor Sullivan at the Wednesday April 20<sup>th</sup> 2016 work session held at Caroga Town Hall. **WHEREAS**, it is the Town Board's desire to do all that it can to clean up blight in the Town of Caroga and, **WHEREAS**, the Town will work in conjunction with the Fulton County Dept. of Solid Waste to give property owners in Caroga free access to the Caroga Transfer Station located on Lane Road on two weekends this year, now therefore be it **RESOLVED**, that the Caroga Town Board does hereby set Friday May 27 and Saturday May 28 and Friday August 19 & Saturday August 20<sup>th</sup> as days when property owners can bring items they wish to dispose of to the Transfer Station for free with a FREE ticket obtained from the Clerk's office, and be it further **RESOLVED**, that there will not be a charge on those four days to bring appliance to the station, and be it further **RESOLVED**, that coupons for tires shall be obtained from the Clerk's office at a cost of \$2.50 each for each regular sized tire brought to the transfer station on those four days. The motion was seconded by Council Member Glenn

Adopted by a vote of 5 Ayes; Sullivan, Sturchio, Glenn, Morris, Manning

Council Member Morris noted that on May 7<sup>th</sup> at 10 am the Town board will conduct their Adopt- A- Highway cleanup. Lynn Delesky wants to volunteer to do other roads and to recruit others to help out also. The cleanup will be advertised. Volunteers will be given safety vests to wear and safety instructions as well as a supply of garbage bags. The debris picked up will be collected by the town. A flyer will be made to promote the highway roadside cleanup.

Sherman's proposal; Council Member Glenn reviewed the RFP with the legal language supplied by Attorney Ferlazzo. He thanked Council Member Manning for having that included. Council Member Glenn gave a copy of the RFP to Mr. Abdella and had a discussion with him. He was Ok with all parts of the RFP except for the sale. He is vehemently opposed to the sale. He will do whatever he has to do to stop that. Supervisor Sullivan noted there are a couple of ways to deal with this property. It can be leased, or it can be ... there is a way if there is a sale that the town would have first refusal for a dollar. Mr. Manning noted a buy back option with a time frame. Supervisor Sullivan did not think it would be beneficial for it to be out of the town's hands. In the end it will still be ours. Mr. Manning stated say the town did sell it to someone for X amount – and they put 10 million into the property. If they ever are going to sell it they would have to sell it back to the town for \$1.00 first. Their plan would have to work. Council Member Glenn though more needed to be done on the legal aspect of this. Perhaps Mr. Abdella could be included in this discussion. Council Member Manning thought this was something that would have to be looked at down the road. Supervisor Sullivan stated that someone from the town board should be on the Board of Directors of any entity that meets the requirements of the RFP as part of the agreement. This keeps the lines of communication open. Supervisor Sullivan stated he would speak to Mr. Abdella about the boards thought process. Council Member Manning noted a couple of the committee members had talked about meeting with Mr. Abdella about this process as it would be a good gesture too.

**RESOLUTION #2016-063 to accept the Sherman's Property Development Proposal RFP Document, and the proposal scoring template, and to open up the application period** was offered by Council Member Sturchio at the Wednesday April 20<sup>th</sup> 2016 work session held at Caroga Town Hall. **WHEREAS**, it is the Town Board's desire to move forward with the Sherman's Advisory Committee's RFP concept and **WHEREAS**, the Town Board has reviewed the document and has received input from the Town Attorney, now therefore be it **RESOLVED**, that the Caroga Town Board does hereby to accept the document in its final form and does hereby look forward to any and all proposals to be submitted to the committee by the cutoff date of December 31, 2016. The motion was seconded by Council Member Manning

Discussion: Council Member Glenn wanted to make sure a board member was included on any entities board. Council Member Sturchio noted that Mr. Kirch would be available for applicants to talk to as a sounding board.

Adopted by a vote of 5 Ayes; Sullivan, Sturchio, Glenn, Morris, Manning

**RESOLUTION #2016-064 to purchase a Pressure Washier from Northern Tool** was offered by Supervisor Sullivan at the Wednesday April 20<sup>th</sup> 2016 work session held at Caroga Town Hall. **WHEREAS**, the Caroga Town Board desires to move forward with the Boat Washing Station across the street from Town hall, and **WHEREAS**, the Supervisor spoke to the Budget Director Lita Hillier who noted funds would be used from the Weed Harvester account, noting that a transfer would be necessary, and **WHEREAS**, there is a 90 % chance that the town will be reimburse before the end of the year. Now therefore be it **RESOLVED**, that the Caroga Town Board does hereby authorize the spending of up to \$8,000.00 for the pressure washer. The motion was seconded by Council Member Sturchio.

Discussion: the need to run an electric line and purchase a submersible pump for the boat washing station. Also Mr. Durkee will be contacted to let him know to contact the Town Supervisor or Council Member Sturchio for his needs on this project. Storage for the equipment was discussed. Information from Yoder Sheds will be obtained. The height of the building was discussed. It was noted everything will be reimburse to the town even the work done by Mr. Putman's. Salaries will be considered as in kind services as well as the time spend on the weed harvesting program.

Adopted by a vote of 5 Ayes; Sullivan, Sturchio, Glenn, Morris, Manning

**RESOLUTION #2016-065 to purchase essential gear associated with the Boat Washing Station** was offered by Supervisor Sullivan at the Wednesday April 20<sup>th</sup> 2016 work session held at Caroga Town Hall. **WHEREAS**, Mr. Durkee has a list of items necessary to run the boat washing station including, oil socks, traffic cones, protective gear, a tent, tables and chairs, and other small items, and **WHEREAS**, he estimates the cost of these items will not exceed \$1,000.00, now therefore be it **RESOLVED**, that the Caroga Town Board does hereby authorize the purchase of incidental items associated with having a boat washing station for an amount not to exceed \$1,000.00 noting that the town would be reimburse for these items through the grant. The motion was seconded by Council Member Manning.

Adopted by a vote of 5 Ayes; Sullivan, Sturchio, Glenn, Morris, Manning

**RESOLUTION #2016-066 to advertise in the Leader Herald and Fulton County Express newspapers for stewards and boat washing station** was offered by Supervisor Sullivan at the Wednesday April 20<sup>th</sup> 2016 work session held at Caroga Town Hall. **WHEREAS**, Mr. Durkee has indicated a need to place advertisement for staff for the Lake Steward Program and for the Boat Washing Station, and **WHEREAS**, the selected persons would require training at Paul Smiths, and **WHEREAS**, the hourly wage set at the reorganizational meeting was \$10.20, now therefore be it **RESOLVED**, that the Caroga Town Board does hereby authorize the advertisement be placed in the Leader Herald and the Fulton County Express for Lake Steward and Boat Washing Station employees. The motion was seconded by Council Member Glenn.

Discussion: the clerk questioned that new people would start at the same rate as previously employed staff? Supervisor Sullivan stated everyone starts at the same - there is no level one or level two.

Adopted by a vote of 5 Ayes; Sullivan, Sturchio, Glenn, Morris, Manning

Council Member Glenn asked if some of this money would be used to renovate or remedy some of the problems with the weed harvester. Supervisor Sullivan stated he was trying to use up to \$6,000.00 indirectly to do some of the repairs.

The public was asked if they had any comments.

It was noted that harvesting of Eurasian milfoil will begin June 1<sup>st</sup>. Mr. Toskas noted that harvesting would be done in front of the beach at the East Caroga Lake Protective Association. Supervisor Sullivan suggested coordinating with our weed harvesting program.

The water level of East & West Caroga was discussed. Council Member Glenn would like to take over monitoring of the water level and be the contact person to the National Grid subsidiary. Supervisor Sullivan stated he would call dispatch to notify them of the change.

**RESOLUTION #2016-067 to distribute the Sherman's Advisory Committee RFP via various media means** was offered by Council Member Manning at the Wednesday April 20<sup>th</sup> 2016 work session held at Caroga Town Hall and, **WHEREAS**, the Sherman's Advisory Committee has meet on several occasions to put together a Request for Proposals to determine the future direction for the Sherman's Property, and **WHEREAS**, the Town Attorney has reviewed the document, and **WHEREAS**, and any all proposals will be accepted for review per the scoring template, and **WHEREAS**, the last day for the committee to accept proposals will be December 31, 2016, now therefore be it **RESOLVED**, that the Caroga Town Board does hereby move to allow the committee to advertise and distribute the Sherman's property Development Proposal effective today. The motion was seconded by Council Member Glenn.

Adopted by a vote of 5 Ayes; Sullivan, Sturchio, Glenn, Morris, Manning

Mr. McClain and the board discussed the guidelines for a citizens committee under law. Mr. McClain contends that only one member of the board can serve on a citizens committee. It was noted that this is only an advisory committee they will not and cannot make decisions. Council Member Manning stated this is a committee of the town board. The meetings have to be public, minutes have to be kept. The next meeting of the committee is May 5<sup>th</sup> at 7 pm. As of tonight anyone can apply to the committee as outlined in the RFP. The project must have town support. The committee won't be bias and they will be available to anyone who has a question on the process.

At 7:40 pm Supervisor Sullivan made a motion to enter into an executive session to discuss 3 pending litigation issues. Council Member Sturchio seconded the motion. All board members were in favor of the motion.

At 7:50 pm Supervisor Sullivan made a motion to exit from the executive session. Council Member Glenn seconded the motion. All board members were in favor of the motion. There were no decisions as a result of the executive session.

Cindy Marler of Adirondack Laker has contacted the board about funding to have the annual flower sale on Memorial Day weekend. The board gave a tentative OK to loan the group money to purchase the flowers with the understanding that the money would be reimburse. No dollar amount was set. All proceeds go to the school.

At 8:04 pm Council Member Glenn made a motion to adjourn. Council Member Sturchio seconded the motion. All board members were in favor of the motion.

Respectfully Submitted,

Linda M. Gilbert, RMC, CMC  
Caroga Town Clerk