

State of New York
County of Fulton
Town of Caroga

Minutes of the Caroga Town Board year end meeting held Thursday December 29, 2016 at the municipal building located at 1840 State Highway #10 at 7:00 pm with the following persons in attendance by Roll Call:

Supervisor Beth Y Morris- Here
Council Member John Glenn – Here
Council Member Anthony Sturchio - Absent
Council Member Jeremy Manning – Here

In attendance were: Steve Putman – Highway Superintendent, and Lita Hillier Budget Director/bookkeeper and Secretary to the Supervisor arrived at 7:41pm.

There were five members of the public in attendance.

Supervisor Morris noted that Mr. Delesky has indicated that 3 more technicians need to be licensed for the BTI program. He has the money in the 2016 budget.

RESOLUTION # 2016-141 to authorize payment for BTI Technician Licenses was offered by Supervisor Morris at the December 29th 2016 year end meeting. **WHEREAS**, John Delesky BTI coordinator has indicated that there is money left in the 2016 budget and **WHEREAS**, there are three more technicians that will need to have their certification paid for. Now therefore be it **RESOLVED**, that the Caroga Town Board does authorize paying for the three additional licensees from funds from A4050.4 from the 2016 calendar year budget. The licenses are good for three years. Council Member Glenn seconded the motion.

Adopted by a vote of 3 AYES, Morris, Glenn, Manning

Supervisor Morris noted John Duesler, Jennifer Blowers, Doug Purcell, James Long have indicated their desire to attend the Planning & Zoning Conference in Saratoga Springs on January 25, 2017 the cost is \$70.00. Mr. Long was asked to fill out a voucher.

RESOLUTION # 2016-142 to authorize attendance at the Saratoga County Planning and Zoning School was offered by Supervisor Morris at the December 29th 2016 year end meeting. **WHEREAS**, John Duesler – Code Officer, Jennifer Blowers- Planning Board Member, Doug Purcell- Zoning Board Member, and James Long Planning Board Member have indicated their desire to attend the Planning & Zoning Conference in Saratoga Springs on January 25, 2017 and **WHEREAS**, Planning & Zoning Board Members need to obtain 4 hours of training each year, Now therefore be it **RESOLVED**, that the Caroga Town Board does authorize the payment of \$70.00 per attendee to attend the conference and that a voucher for each attendee should be made out. Council Member Manning seconded the motion.

Adopted by a vote of 3 AYES, Morris, Glenn, Manning

Mr. Putman noted that garbage pickup was a disaster on Tuesday due to the ice in people's yards. About 75% of the people with icy driveways left their garbage about ½ ways up the driveway. The highway employees were sliding down the driveway to pick it up. From here on out if the garbage is not curbside and it is icy the men's safety will not be jeopardized.

Mr. Putman notified Supervisors Morris and Dave Howard from Bleecker that in order to save overtime on our part and Bleecker's the town was way behind the picking up the garbage on Tuesday (normally done on Monday but there was a holiday) so he double decked the garbage since it has that capability. He has asked Fulton County Solid Waste for a ticket ½ and ½ for each municipality. Bleecker has been averaging 2.3, 2.5, to 2 tons. There was some resistance from the county to do this. Supervisor Howard said he will contact Solid Waste. The town should review the bill prior to paying the tipping fee for December 28, 2016.

Mr. Putman noted his clerk received an email confirmation that Auctions International had been paid by the successful bidder for the 2004 Garbage truck that was put out to bid on their site. The new owner is anxious to pick it up but Mr. Putman wants to wait till the check from Auctions International has been received by the town.

Mr. Putman stated as the Highway Superintendent he asks that the board look into the new single-stream recycling. As far as he is concerned – mark his words, the town is going to have a lot more trash on the roads. The way they want it done with everything in one barrel altogether he thinks it will be a disaster. People won't purchase the necessary container for recycling.

Council Member Manning noted in the places he's lived the container was provided.

Mr. Putman noted the department has been plowing like crazy. In the last two days he has had more man hours in overtime than all of last year.

Supervisor Morris received a letter from Mr. Andrew Campanella President of the National School Choice Week. The Wheelerville School Choice week is January 22 – 28, 2017. She will contact Mr. Ruberti to see if they are participating in this program. They want a proclamation from the town that recognizes the excellent education options available to families in the Town of Caroga as part of a nationwide celebration.

Mrs. Hillier noted the board has three resolutions before them this evening. The board reviewed the three pages of budget transfers.

Supervisor Morris noted we went over budget in A1420.4 due to the Morey Road issue. It was noted that funds were transferred in the BTI department to cover the cost of the licenses this year. Mrs. Hillier noted she received the reimbursement check yesterday for the lake steward and weed program. We are still waiting for reimbursement for \$10,000.00 for the boat wash station and the shed. Supervisor Morris asked what the contingent fund was. Mrs. Hillier explained it is there in case something goes over budget. Those funds can be used to closeout accounts.

The Town clerk asked if the Garbage Truck was paid for due to the number of transfers she saw. Mrs. Hillier noted \$50,000.00 is going to be closed out. This was money that was supposed to go to reserve at some point. She used \$75,000.00 to put toward the garbage truck she is taking other money to make up the balance. Mrs. Hillier noted the bonds for the truck were started during Mr. Ottuso's term and then Supervisor Sullivan picked it up but nothing ever got resolved with the attorney to borrow these monies. Mrs. Hillier noted we only have one bond out and may be done next year or the year after.

Council Member Glenn asked if there were still funds to be able to be put away for a Capitol Project for future truck purchases. Mrs. Hillier will have to look at that to see because of what she had to use here. She will know when the annual report is done on February 20th for the March 1st deadline.

RESOLUTION #2016-143 to make necessary year-end budget transfers was offered by Supervisor Morris at the December 29, 2016 year end meeting held at Caroga Town hall. **WHEREAS**, Mrs. Hillier has worked for many hours to review the line items in the 2016 budget and, **WHEREAS**, upon tabulation of the year end bills submitted for audit, now therefore be it **RESOLVED** that the following necessary transfers be made as follows:

To: A1010.4 – Town Board C.E.	\$35.83	
From: A1010.1 – Town Board P.S.		\$35.83
To: A1110.4 – Town Justice C.E.	\$675.28	
From: A1990.4 – Contingent		\$675.28
To: A1420.4 – Town Attorney C.E.	\$6,397.95	
From: A1990.4 – Contingent		\$6,397.95
To: A1670.4 – Central Mail & Print	\$1,699.96	
From: A1990.4 – Contingent		\$1,699.96
To: A3620.11- Code Clerk P.S.	\$5,075.95	
From: A3620.1 – Code Enforcement P.S.		\$5,075.95
To: A3620.4 – Code Enforcement C.E.	\$705.10	
From: A1990.4 – Contingent		\$705.10
To: A7180.41 – Golf Course Porta-John	\$40.00	
From: A7180.4 – Golf Course C.E.		\$40.00
To: A4050.4 – BTI C.E.	\$2,400.00	
From: A4050.11 – BTI Tech P.S.		\$2,400.00

To: A8160.2 – Refuse & Garbage E.Q.	\$153,712.72	
From: A1010.41 – Grant Writing		\$2,000.00
From: A1440.4 – Engineer C.E.		\$15,000.00
From: A1620.1 – Buildings P.S.		\$9,000.00
From: A1620.2 – Buildings E.Q.		\$2,000.00
From: A1620.4 – Buildings C.E.		\$25,000.00
From: A1990.4 – Contingent		\$5,500.00
From: A5132.4 – Garage C.E.		\$5,000.00
From: A5182.4 – Street Lighting		\$5,212.72
From: A7180.1 – Golf Course P.S.		\$10,000.00
From: A9950.92 – Garbage Truck Reserve		\$25,000.00
To: DA5142.1 – Snow Removal P.S.	\$17,581.37	
From: DA5142.4 – Snow Removal C.E.		\$17,581.37
To: DA5130.2 – Machinery E.Q.	\$44,410.99	
From: DA5120.4 – Bridges C.E.		\$25,000.00
From: DA9720.61 – Bond Principal		\$19,000.00
From: DA9720.71 – Bond Interest		\$410.99
To: DA5130.4 – Machinery C.E.	\$14,018.15	
From: DA9050.8 – Unemployment		\$4,000.00
From: DA9060.8 – Health Insurance		\$4,560.00
From: DA9720.71 – Bond Interest		\$5,458.15

The motion was seconded by Council Member Glenn.

Adopted by a vote of 3 AYES, Morris, Glenn, Manning

RESOLUTION #2016-144 to amend the 2016 General Fund Budget was offered by Supervisor Morris at the December 29, 2016 year end meeting held at Caroga Town hall. **WHEREAS**, Mrs. Hillier has worked for many hours to review the line items in the 2016 budget and, **WHEREAS**, upon tabulation of the year end bills submitted for audit the following necessary budget transfer was found to be necessary, now therefore be it **RESOLVED**, that the following necessary transfers be made to raise revenues and appropriations to use grant funds received from the State of New for the Steward and Weed Program expenses as follows:

A510 – Estimated Revenues	\$19,009.46	
(A3060 – Steward/Weed Grant)		
A960 – Appropriations		\$19,009.46
(A8090.4 – Steward/Weed C.E.)		

The motion was seconded by Council Member Manning

Adopted by a vote of 3 AYES, Morris, Glenn, Manning

RESOLUTION #2016-145 to amend the 2016 General Fund Budget was offered by Supervisor Morris at the December 29, 2016 year end meeting held at Caroga Town hall.

WHEREAS, Mrs. Hillier has worked for many hours to review the line items in the 2016 budget and, **WHEREAS**, upon tabulation of the year end bills submitted for audit the following necessary budget transfer was found to be necessary, now therefore be it **RESOLVED**, that the following necessary transfers be made to include monies to be received from future grant funds submitted through Fulton County Soil & Water Department toward boat station/shed purchase as follows:

A510 – Estimated Revenues	\$10,015.97
(A3060 – Steward/Weed Grant)	
A960 – Appropriations	\$10,015.97
(A8090.2 – Steward/Weed E.Q.)	

Council Member Manning seconded the motion.

Adopted by a vote of 3 AYES, Morris, Glenn, Manning

The clerk noted that she was served with a document from the Ayres Law firm on December 27, 2016.

A copy was made a Derby Office Supply for \$30.00 to send to Attorney Ferlazzo. The county color copier was out of order.

Mr. Richard Nielsen (town historian) dropped off Leader Herald calendars with many photos he took of Caroga Lake.

At 7:52pm Supervisor Morris made a motion to enter into an executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and for pending legal issues. Council Member Manning seconded the motion. All board members were in favor of the motion. Mr. Putman was asked to join the board for the executive session.

At approximately 9:00 pm the Town Clerk was asked to attend the executive session.

At 11:00 pm Council Member Glenn made a motion to exit from the executive session. Supervisor Morris seconded the motion. All board members were in favor of the motion.

Supervisor Morris and the board discussed prorating any portion of the Insurance buyback that an employee received if they left the town's employment prior to the end of the year. They will have this ready for the next meeting.

At 11:04 pm Council Member Glenn made a motion pay the year end bills as presented for audit and to adjourn. Supervisor Morris seconded the motion. All board members were in favor of the motion.

Respectfully Submitted,

Linda M. Gilbert, RMC, CMC
Caroga Town Clerk