

State of New York
County of Fulton
Town of Caroga

Minutes of a Caroga Town Board meeting held Wednesday July 14, 2021 at the municipal building located at 1840 State Highway #10 at 7:00 pm with the following persons in attendance by roll call. The flag salute followed.

Supervisor Scott Horton - Here
Council Member John Glenn – Here
Council Member James Long - Here
Council Member Richard Sturgess - Here
Council Member Donald Travis - Here

Tor Shekerjian – Confidential Secretary to the Supervisor facilitated the Zoom meeting. There were ten persons in attendance at town hall and there were nineteen people on line using Zoom. Supervisor Horton opened the meeting at 7:00 pm.

Supervisor Horton introduced Assemblyman Robert Smullen attending the meeting as a guest this evening. The order of the meeting was changed so the public could comment on a presentation on the Street Lighting System. The Supervisor, Council Member Travis and Tor Shekerjian have been working on this for quite some time. There are 165 street lights in town. First the power company, the engineer, and the town had to agree on the number of fixtures, and what to do with them. Assemblyman Smullen's office did help with this process.

Mr. Shekerjian gave a power point presentation on the expected savings with fewer lights and the cost to decommission the street lights we are using now. One slide showed the types of lights. The average annual cost for 165 lights is currently \$233 per light, compared to the proposed 85 LED fixtures with an average annual cost of \$68 per fixture. RealTerm Energy is the engineering firm and consultant the town is working with.

Assemblyman Smullen addressed the public and the board. He appreciated the opportunity to attend the meeting. He was in session from January to the end of June, after that he goes out to visit the 46 towns, 13 villages and 2 cities in the 118th Assembly District. He noted a lot of money has been made available in the state budget to towns through CHIPS, Bridge/Pave, and Extreme Winter Recovery. He also noted the funds available from the American Rescue Fund. Assemblyman Smullen noted the Broad Band provision in the state budget and how important that could be for towns like Caroga where some people have 0 megabits per second for internet speed. He will be following how the assessment is done and then look at the various options to get internet to more people in a cost-effective manner going forward.

Council Member Glenn asked if there was clean waters money available. Assemblyman Smullen replied the funds are in the budget and were slightly elevated from previous years. Assemblyman Smullen thought this is the year to look closely at applying for a variety of programs, including invasive species. It was noted that there is grant money in the environmental protection fund. He left the meeting at 7:15 pm.

Mr. Shekerjian informed the public on the proper way to be recognized to speak using zoom.

Public Comment: Ralph Palcovic, lifetime resident, former Town Board member, and career fire safety professional attended the meeting today to address some public safety concerns with Air B&B's/short term rental properties. Presently there is little to no oversight of compliance to public safety/sanitation requirements or assure enforce established life safety code regulations. He listed 15 items of concern on a two page document he presented to the town board. He noted the need for local oversight. Mr. Palcovic stated one property is being advertised as being able to host 11 people.

Council Member Long stated he worked on a short term rental ordinance in 2019. He worked on this with Attorneys Dunn & Dunn. He thought this might serve as a model to address everything Mr. Palcovic spoke about. Everything Mr. Palcovic talked about was important. A fee would be associated with this permitting process.

Highway Superintendent Larry Voght stated that at some of the short-term rental properties he is picking up 18 – 19 bags of garbage. Mr. Palcovic suggested a commercial dumpster.

Jeremy Manning stated he also worked on the short term rental ordinance. He stated his neighbor has a short term rental. They advertised it for four - six people yet twelve people show up every weekend. This taxes the septic system, raw sewage is going into the lake.

Mr. Palcovic thought the town should receive some (1%) of the revenue the county receives from the bed tax. He asked Supervisor Horton to check into this. Mr. Palcovic wants to promote tourism but it has to be controlled. He sees it out of control every week.

Supervisor Horton noted the importance of the subject. He has spoken to people about this and thought about this. He wants to address it comprehensively. The way things are going it could change the whole character of our neighborhoods and of the town. This has to be addressed very shortly.

Lynne Delesky had two questions and one comment. What is the one-time purchase price of the street lighting? Mr. Shekerjian stated the purchase price is the accusation of the town's street light inventory, which we finally got from National Grid two days ago, is \$29,000.00. She asked if some lights were going to be removed or turned off, are those the lights currently not working or how did you determine which light will be turned off. Supervisor Horton stated there would be a second presentation showing the location of the lights that are being suggested to be turned off. When the inventory was done they saw that lights were in front of some homes and not others. The Supervisor stated usually there is a lighting district for residential neighborhoods, but the town does not have one, so everyone pays for the lights. The Supervisor noted the town is lighting state and county highways. He is proposing lighting in the town center area and then at major intersections. Private individuals could pay for the installation and the cost to have a light at their property. The town spends \$38,000.00 per year on street lighting. The town could save just under \$33,000 per year. The Supervisor knows some won't be happy with the plan. This project was started by the previous administration. The Supervisor talked about light pollution and thought we might be able to see the Milky Way once in a while.

Lynne Delesky thanked whoever picked up the garbage/recycling on Beech Ridge Road before she could go back to pick it up someone had already cleaned it up.

Council Member Glenn stated he was also on the board when there was a public hearing on a proposed Local law regarding short term rentals. The owners of these properties spoke out about being over governed, and were concerned about the costs. Council Member Glenn suggested having a sub-committee that involved the Air B&B people and come up with a resolution on this. He volunteered to

work on this project. Council Member Long noted the model the town has was drawn up from other ordinances and was reviewed for legalese.

The public portion of the meeting was closed at 7:35 pm.

Department Reports:

Wheelerville Bike Trail –Jeremy Manning reported that things are extremely wet and the trails are closed. The trails were open in June and getting a lot of traffic. Until things dry out the trails are closed. It has not been the easiest year to build. One trail is completely done, and three trails roughed in. The summit area is finished. They are waiting to rake and compact the roughed in trails because it is too wet. Mr. Manning thanked Larry and the Highway department for their help moving big boulders, dirt and drainage pipe. A big grand opening (ribbon cutting) is being planned for August 21st. He is working with Anne Bowles of Fulton County Tourism, and CAC to coordinate with their concert at Sherman's. He also wants to have food vendors. Mr. Manning was unsure if this deadline would be met due to the weather. He is seeing great turnout and response. The quality of the trails are some of the best in the North East. The Supervisor has been forwarded letters from riders on how great the trails are. Mr. Manning discussed and handed out maps of the Wheelerville Bike Trails. He stated people are driving from Maine, NH, & VT to ride here. The clerk asked that when the trails reopen to please let her know so the Town website can be updated. The trail map is up on Trailforks with picture. A site has been picked for the sign. It was suggested to move the 911# sign closer to the road.

Highway – Larry Voght stated that Fulton and Alderwood Park Road has been paved. He is waiting to pave Cape Horn Road until the route 10A road is reopened for the safety of his staff and the paving crew. He thought this would be done in September.

Council Member Sturgess received a complaint about some aggressive pot holes on a road in town. Mr. Voght did take care of it.

Council Member Long stated that Fulton Road looks absolutely beautiful. Council Member Long asked about the five ton weight limit posted on the road. It is because of the fresh blacktop. Mr. Voght stated this would remain in effect for one to two weeks.

Sole Assessor – Loucks Supervisor Horton read from her report. The assessor continues to find permit records not updated in RPS. (Real Property Tax Service) The Codes department is assisting her in getting things organized for data collection. Supervisor Horton noted the importance of data collection because sometime in the future, if a reevaluation is conducted, the better the records are the cheaper the reevaluation will be.

BTI – Lynne Delesky reported for John Delesky. The season is winding down. They have used seventy gallons so far. They will check the streams one more time and can treat until the end of July. It was noted there are three hatchings of black flies.

Town Clerk/Tax Collector/Registrar/RMO –~~Basically-~~ The clerk reported on a Planning Board meeting that she recently attended. She found it to be unprofessional and saw things done that did not conform to the Town of Caroga Zoning Ordinance. Her complaints were numerous from language used, documents that were not complete, that statutory time frames were not being adhered to, engineering/architectural drawings were not stamped, and return addresses should be the address of the Town, not a personal residence. A board member stated on the record that the clerk of the Planning Board had contacted them regarding the application and the word collusion was used. During the meeting the Town Clerk and an

engineer advised the Planning Board that if they did not understand something technical the Planning Board could hire an outside consultant to assist them with the review. The cost is born by the applicant. These offers were dismissed.

The Supervisor thanked the clerk and stated we need to look into that some more.

Dog Control – Dutcher - The Supervisor stated there was no report from Dog Control

Code Enforcement & Sanitation – Fancher, De Rocker- Blowers written report from Jennifer, Supervisor Horton stated there were two reports Anthony Fancher submitted one with 21 permits issued and then he saw it needed to be updated. So the second report is the accurate one. It listed 32 permits issued for the month for a total of \$2,390.00 in permitting fees. The Supervisor stated we are a little ahead in fees collected. It is still far short of what it costs the town to run the codes enforcement department.

The Supervisor stated several camps were in the process of environmental surveys so they can be torn down to make way for new ones. Anthony has been out doing lots of sight inspections. The Supervisor thanked the board for having two people in that department. This is giving the town a chance to catch up on the data collection which is so important to the town. This is catching a lot of people who are out there doing work illegally without a permit. Everyone has to play by the same rules the Supervisor stated.

It was noted that the Code Officer has presented suggestions for changing the fees. In the interest of time Supervisor Horton thought this should be gotten out to the board and make it an agenda item at the next meeting. The code officer spoke to neighboring code officers about uniformity between what is charged.

Golf Course – Stedman /Groom/Centi/Councilman Sturgess - Mr. Stedman noted the 15 inches of rain that has fallen on the course. Because of the wet conditions carts did not go out for a couple of days. Mr. Stedman is running pumps to get water off the fairways. The course has been fertilized. He is getting painting done around the Tee boxes, and look out towers. He is moving forward.

Supervisor Horton reported despite the bad weather sales are still strong. There have been some bad days and the course was closed on Monday of this week. But receipts are up. Several outings have been scheduled. Those are money makers for the town. The Supervisor stated he has an ambitious budget. There has been a lot of interest in the course. The merchandise has been selling very well.

Council Member Travis thanked Steve for mowing the clinic area and around town hall.

Council Member Sturgess stated for the people not at the last meeting all of the new golf carts are in. They have windshields and are fuel injected. They are maintained every month as part of the contract with the vender.

Supervisor Horton sent to the board members two quotes on a pump controller. Per the purchasing policy two quotes were obtained because of the amount. The controller only works on one speed. One quote from Pump Irrigation Technologies Inc. 4647 Morningside Dr. Eden NY 14057 their price was \$4,790.00. The other was from Bailey Electric 2186 Main Road Corfu NY 14036 their price was \$5,496.85. Both quotes are for an Oasis PLC pump controller. With all the rain it is difficult to tell people we need irrigation on the course.

RESOLUTION #2021-079 to approve the purchase of a pump controller was offered by Supervisor Horton at the July 14, 2021 regular monthly meeting of the Caroga Town Board.

WHEREAS, the Groundskeeper has identified a need to purchase a pump controller as the one in use only runs on one speed, and

WHEREAS, two quotes were obtained as follows:

Pump Irrigation Technologies Inc. 4647 Morningside Dr. Eden NY 14057 their price was \$4,790.00.
Bailey Electric 2186 Main Road Corfu NY 14036 their price was \$5,496.85, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to approve the purchase of a pump controller from Pump Irrigation Technologies in Eaton NY for \$4,790.00.

Seconded by Council Member Glenn

Adopted by a roll call vote:

Supervisor Horton - Aye
Council Member Glenn – Yes
Council Member Long - Aye
Council Member Sturgess - Yes
Council Member Travis - Yes

Supervisor Horton stated this will save labor, but did not do a cost savings analysis on this. If the pump or motor were to burn out it would be about \$60,000.00. Irrigation lines could have been blowing up. The Supervisor noted a few valves blow up previously.

In the previous meeting the steering committee had looked for a location for the combined club house and town hall. First just a club house was being looked at. Various options were explored. The golfing community was not happy with the proposed club house location. Council Member Sturgess noted carts were going up and down the road, and continue to do that. The best placement is near the turn which is the 9th hole to the 10th hole. Mr. Finke noted the importance of having the 18th hole visible to the club house. This is important to know flow control. The location will be just south of the existing town barn. The Supervisor stated it will be two floors. He thought there would be some parking challenges. The eventual moving of the salt shed will open up to more parking. The Supervisor stated the Irving Pond Road would not have to be moved. The location is not perfect. Most importantly it makes the club house functional to the highest degree to what we can get with what we have. Council Member Sturgess noted it also doesn't require us to vacate the town hall building. The two buildings would still be combined.

Council Member Long was concerned with being close to the stream and the run off from the parking lot surfaces. He asked if the Department of Environmental Conservation had been contacted. His concern was for the Canada Lake inlet stream. Supervisor Horton replied that the building would be 100 feet away from the edge of the stream. The existing septic field can be used but has to be modified. There may have to be a retention pond like the one at Dollar General. The Supervisor does not like asphalt/parking lots perhaps a permeable surface could be used.

Council Member Long stated eventually this town hall would be torn down. He asked the Supervisor if he had a vision for the use of this real estate here. The Supervisor did not know what the final use of this real estate would be, but he stated we have a very talented highway department and an operating engineer

in the highway department that can use a clam shell. The Supervisor stated the cost to remediate asbestos from an empty building is much less expensive than trying to do it in a building that is occupied. Supervisor Horton stated if the doors windows and bar joists were removed we would have what is considered clean fill. The Supervisor thought the demolition material could be placed by the tower for fill for the future location of the salt shed or new garage. Reclaimed value could be gotten from the steel.

Council Member Long again asked what would be the use of this parcel in the end. Lots of things was the Supervisor's answer, a park or it could be leased out, or he wanted an inn. The Supervisor noted that the county is going to do a countywide assessment of different area for lodging. All of his ideas were just conjecture on his part.

RESOLUTION #2021-080 that the Phinney group design a combined town hall and club house to be located just south of the existing town garage across from the 18th hole was offered by Supervisor Horton at the July 14, 2021 regular monthly meeting of the Caroga Town Board.

WHEREAS, the steering committee met earlier this evening, and

WHEREAS, the committee discussed locations for the Golf Club House and the town hall building, now therefore be it,

RESOLVED, that the Caroga Town Board does here by move to have the Phinney Design Group design a combined town hall and club house facility to be located just south of the existing town garage across from the 18th hole.

Seconded by Council Member Glenn

Adopted by a roll call vote:

Council Member Glenn – Yes
Council Member Long - Aye
Council Member Sturgess - Yes
Council Member Travis - Yes
Supervisor Horton - Aye

Supervisor Horton stated he would make sure the environmental issues were addressed. He stated for those who saw the first rendering this will not be the same.

Council Member Long stated he spoke to the town justice and with Greg Fagan to investigate about shared services. There could be financial incentives also. So this is something to be looked at for others to use our court space or for us to use another space. The Supervisor spoke to officials in Stratford and they have court facilities that meet the requirements. Our court room is used once every two weeks/ bimonthly.

Lakes Management Program – Glenn / Harazin / Olm/ Centi John Olm read a summary of activates that have been going on. Not only at boat wash and West Lake but also At the NYS Campground activity from May 29 – through July 11 the information was formulated by Sue O'Reiley Adirondack watershed Institute. At West Lake 961 boats were inspected steward provided advice to 1061 boaters on best practices to stop the spread of invasive aquatic species. At the Boat wash station 59 water crafts were inspected with 20 being decontaminated. 100 boaters were given information on the best practices to stop the spread of aquatic invasive species. They found one instance of Eurasian milfoil it originated from

lake Ontario it was removed. There has been a decrease in numbers at the boat wash station. Mr. Olm noted that boats coming out of storage do not require decontamination. At the East Caroga Lake campground launch 312 water craft were inspected 3 invasive species were removed 497 boaters received information on best practices to stop the spread of aquatic invasive species. Numbers are low due to inclement weather.

Golfers were urged not to park on the grass in front of the boat wash station so there is space for vehicles and trailers coming to the station.

Marcus thought John covered thing very well. He noted the Adirondack Water Shed Institute Annual report is out for 2020. It shows the growing popularity of our area by boaters. In 2017 -1600 inspection 2020 over 5200 inspections the brunt of it was the West Lake access. 80 – 90 % of the boats come from lakes with aquatic invasive species. This year the Adirondack park invasive plant program will conduct a survey on Canada & Peck Lakes. This will give us good information on weed beds and aquatic life. Mr. Harazin thanked the town for their diligence and for working on this comprehensively. One other problem noted was people launching their boats on private property without being inspected.

Council Member Glenn stated that Mr. Centi stated that the weed program in Caroga Lake is no longer an emergency status it is more like a remediation/maintenance status. The entire lakes have been mapped. He knows exactly where the milfoil is and how fast it is growing.

Supervisor Horton asked if the boat wash station was in the best location in town or is there a better place for it? He noted the number of boats at West Lake and thought that was where the station should be.

Mr. Harazin stated when the program was set up using the grant this was pulled together with DEC and DOT, and the town. Several sites were looked at. One site was down by Sherman's another at the campsite. But there were problems with both sites. West Lake could not be used due to lack of source for power, water, and size of the area. There has to be a place to store the power washer, this is the third year and the area may need to be re-graveled. Marcus was thanked for the history on the station. Supervisor Horton stated the boat wash station does not seem to get that much traffic.

Council Member Long thought eventually and not that far in the future there will be mandatory boat washing. Then this place will skyrocket.

Mrs. Paterson asked if a sign should be placed on the top of the boatwash sign saying it was free. Supervisor Horton has heard people ask how much it costs. Perhaps this is something the committee should look into.

Anecdotally Supervisor Horton relayed a phone call while in his office asking where they could get their boat washed.

Historian – Richard Nilsen accessed the meeting via Zoom. It was noted that the Leader Herald was sold to the Schenectady Gazette. Mr. Nilsen stated he is the person at the West Lake Boat launch most of the time. One day he surveyed over 100 boats. He has had a number of articles in the newspaper this past month regarding the town. Mr. Nilsen noted that is his primary responsibility as historian.

Town Hall Building – Council Member Travis recently got more paint to finish the lines in the parking lot. Summer recreation is running. He expects the tent in a few days. Supervisor Horton did not want to spend any more money on the town hall building than they have to.

Council Member Glenn mentioned the email he received from the neighbor to the north concerning the Rec. Program. She stated the tent is on her property and she would like a release of any liability. Supervisor Horton stated the tent is not on her property but that he would send her an insurance certificate that the town has which covers this. Wherever the kids are they are insured by the town policy. He respects her concerns.

Council Member Long stated the town has an easement over her property for the golf course. Council Member Long noted that Mrs. Busch had put a path in to the north of her home. Supervisor Horton was not aware of that.

PLRT Commission – Mr. Centi sent a text stating no new information to report.

Sewer Study – Council Member Glenn nothing new to report.

Club House / Town Hall Project – was gone over.

It is 8:28 pm Supervisor Horton noted.

Supervisor's Report:

Supervisor Horton found out a month ago that the town debit card was not a legal form of payment by town government because the charges can't be reviewed before they are paid. He spoke to the officials at NBT Bank. The bank can issued credit cards to the town. The bank stated they needed a resolution to issue a credit card. They need to know the Department and the limit on the card - The Supervisor suggested the following:

Consideration for the town to provide credit cards various town officials and to cancel debit card.

Highway Department	- \$2,000 limit.
Golf Course Grounds	- \$1,000 limit
Golf Course Club House	- \$1,000 limit
PLRT	\$1,000 limit
Supervisor	\$2,000 limit

RESOLUTION #2021-81 authorizing the Issuance of Credit Cards to various departments and to cancel the NBT Debit Card was offered by Supervisor Horton at the July 14, 2021 regular monthly meeting of the Caroga Town Board.

WHEREAS, it has come to the attention of Supervisor Horton that using a debit card was not a legal form of payment by Town Government because charges cannot be reviewed before they are paid, and

WHEREAS, Supervisor Horton contacted NBT Bank to discuss another option, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to issue credit cards as follows:

Highway Department	\$2,000 Limit
Golf Course Grounds	\$1,000 Limit
Golf Course Club House	\$1,000 Limit

PLRT	\$1,000 Limit
Supervisor	\$2,000 Limit

Seconded by Council Member Glenn

Discussion: Council Member Long does not have a problem with most of that. His sole objection was to the PLRT credit card. Per Attorneys Girvin and Ferlazzo this is a committee and has no authority to spend money. Committees advise the board and do not spend money. Council Member Long motioned to eliminate the PLRT from the resolution. Council Member Long did not believe a committee had authority to spend money.

Supervisor Horton took exception and hoped Council Member Long would not continue with that dialog because it was not true. The resolution the town board passed named the PRLT as a commission.

Council Member Sturgess did not know if the highway limits were high enough.

The clerk stated they would not be buying all of their materials on the card wasn't it just for emergencies.

Mr. Shekerjian brought up the town procurement policy on the TV screen. Council Member Long questioned the version of the policy.

The board wants to review the procurement policy. The clerk noted the policy should be reviewed annually at the reorganizational meeting.

AMENDMENT: Supervisor Horton made an amendment to the proposed resolution #2021-080 to authorize Supervisor Horton to cancel the debit card and not use debit cards in the future. The motion was seconded by Council Member Long.

(Not voted upon)

RESOLUTION #2021-082 that the town board authorizes the Town Supervisor to cancel the existing NBT Debit Card and to authorize the town supervisor to apply for a credit card with a limit of \$5000 to be used in the normal course of business was offered by Supervisor Horton at the July 14 regular monthly meeting of the Caroga Town Board.

WHEREAS, it has come to the attention of Supervisor Horton that using a debit card was not a legal form of payment by Town Government because charges cannot be reviewed before they are paid, and

WHEREAS, Supervisor Horton contacted NBT Bank to discuss another option, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to cancel the existing NBT Debit Card and to authorize the supervisor to apply for a credit card with a limit of \$5000.00 to be used in the normal course of business.

Seconded by Council Member Long

Adopted by a roll call vote:

Council Member Long - Aye
Council Member Sturgess - Yes
Council Member Travis - Yes
Supervisor Horton - Aye
Council Member Glenn – Yes

Supervisor Horton reported at the last meeting the board approved a letter of support for the Nick Stoner Trailers. It has been sent out to them. It is on file at the clerk's office.

Supervisor Horton met with NYMIR on June 30, 2021 to review insurance renewal policy. There was a preliminary discussion on cost sharing of a combined Town Hall and Golf Club House. Supervisor Horton stated the insurance agent had no issues with a combined use.

Supervisor Horton had a meeting with Phinney Design on July 1st. to review a conceptual design. It is a moot point now.

Land acquisition of additional property for the new Town Hall / Golf Club House, also a moot point now,

American Recue Plan funds application was submitted. Award amount was reduced to \$119,001.00. The Supervisor received confirmation that the application was received and approved/under review.

Short term rentals. The Supervisor is very concerned about some of the thing that Mr. Palcovic talked about, and other issues as well. The Supervisor thinks this should be done comprehensively and not piece meal.

Supervisor Horton noted there was a computer threat. (Kaseya VSA computer threat) Supervisor Horton thanked the board for updating the computers and for approving the contract with Canada Lake Computer. Mr. Macintosh of Canada Lake Computers heard about the threat and immediately shut access down to all of our computers. He patched it and put us back on line without us knowing about it. The insurance company is happy we have this contracted service. The Supervisor stated we will have, internet IT Security Training Tuesday September 21, 2021 [editor note: The date has since been changed to September 28, 2021.] for everyone. Other communities may join us.

Supervisor Horton stated it was getting late and since we did not have the money he would like the board to think about how the town may use the American Rescue Plan Act funds. He will share more information on what it can be used for when he receives the information.

Supervisor Horton noted the Town Clerk witnessed a resident with a substantial amount of garbage to whom a transfer sticker had been issued. Residents must know that a transfer station permit is for your personal use only. Fulton County Solid Waste considers Air B&B's a business. Refuse taken from those residences is in violation of the law. Council Member Long noted this includes short term rentals also. This is growing. The county has to enforce this. Supervisor Horton noted the taxpayers pay for the refuse to be put into the landfill at Mud Road. If regulations are put in place the town on Air B & B's may require proof of contracting with a commercial refuse hauler. A discussion on sending a letter to those thought to be violating the ordnance took place.

Council Member Sturgess noted the problem is it's an assumption as to where the garbage came from. The clerk did not want to open a can of worms. The Supervisor again suggested a comprehensive approach to this problem. The clerk is not going to send out any letters.

Old Business:

Franchise Agreement with Time Warner Cable – nothing new but the town did get money from them.

Records room – Bookkeeper area work to purge and sort records not started.

Supervisor Horton stated a Highway Inventory was being worked on. A file copy is needed at town hall. The Supervisor noted the town has a lot of new equipment. The town has to have a list of every piece of equipment in this town. Chairs and everything else has to be listed as well. The Supervisor noted one insurance claim item was lost because it was not listed on the golf course inventory/policy.

Items need to be listed on the schedule of values. The golf carts, new golf equipment (by make model and serial number) the new tools and trackhoe will all be listed so we are fully covered.

Council Member Long noted manufacturer serial numbers make it easy. Things without that will need tags the town puts on. Supervisor Horton suggested using the bill of lading as proof of purchase. Tagging everything was again suggested by Council Member Long. The Supervisor agreed there is supposed to be a number on everything. The Clerk thought the town had tags for this purpose. Council Member Travis confirmed this. He did it when he worked in maintenance with the bookkeeper.

New Business:

Correspondence: Supervisor Horton stated if anyone wanted a copy to ask the clerk.
Fulton County Res. #167 Authorizing Community Development Block Grant Application
Certificate of Final Special Franchise Full Value from NYS Taxation & Finance
Fulton County Workers Compensation Plan 2nd quarter
Street Light Acquisition Pricing Proposal

RESOLUTIONS:

RESOLUTION # 2021-083 to accept the Tax Collector's Books for 2021 was offered by Supervisor Horton at the regular monthly meeting of the Caroga Town Board held on Wednesday July 14, 2021.

WHEREAS, the Town Clerk/Tax Collector submitted the 2021 tax collection books for audit on April 14, 2021 to the town board, and

WHEREAS, the tax collector balanced (to the penny) with the Fulton County Treasurer's office review of the records, and

WHEREAS, over the course of three months three board members did review and audit the Tax Collector's books, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to accept the Tax Collector's Books for 2021.

Seconded by Council Member Long

Adopted by a roll call vote:

Council Member Sturgess - Yes
Council Member Travis - Yes
Supervisor Horton - Yes
Council Member Glenn – Yes
Council Member Long - Aye

RESOLUTION #2021 – 084 to authorize Supervisor Horton to attend/participate in a governmental account course offered by AOT on October 5 -7th online the cost is \$85.00 from account A 1220.4 was offered by Supervisor Horton at the regular monthly meeting of the Caroga Town Board held on Wednesday July 14, 2021.

WHEREAS, Supervisor Horton stated to the board that he would like to attend a governmental accounting course being offered by the Association of Towns, and

WHEREAS, the course is being offered online on October 5 – 7th with a cost of \$85.00, now therefore be it

RESOLVED, that that the Caroga Town Board does hereby move to authorize Supervisor Horton to attend/participate in a governmental account course offered by AOT on October 5 -7th online the cost is \$85.00 from account A 1220.4.

Seconded by Council Member Long

Adopted by a roll call vote:

Council Member Travis - Yes
Supervisor Horton - Aye
Council Member Glenn – Yes
Council Member Long - Aye
Council Member Sturgess - Yes

Supervisor Horton will have more information on the purchasing policy at the next meeting.

Supervisor Horton noted when the state liquor authority is issuing a permit, they like to hear from the municipality from which the applicant resides to get their support or non-support. The clerk submitted two versions of the letter for Pine Lake Park to go to the ABC Board. One is from the Town Board the other was just from the supervisor. The letter was read to the board.

RESOLUTION #2021-085 to submit a letter of support to the Alcoholic Beverage Control Board for Pine Lake Park Ltd was offered by Council Member Long at the regular monthly meeting of the Caroga Town Board held on Wednesday July 14, 2021.

WHEREAS, William and Chardel Houck of Pine Lake Park Ltd are attempting to secure their seasonal liquor license for the 2021 season, and

WHEREAS, a letter of support was written to send to the Alcoholic Beverage Control Board, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to submit a letter of support to the Alcoholic Beverage Control Board for Pine Lake Park Ltd.

Seconded by Council Member Sturgess

Adopted by a roll call vote:

Supervisor Horton - Aye
Council Member Glenn – Yes
Council Member Long - Aye
Council Member Sturgess – Yes
Council Member Travis - Yes

Supervisor Horton stated at the beginning of the meeting they did not waive the reading of the minutes, but stated he assumed they did so.

Supervisor Horton made a motion to accept the minutes of the June 9th and June 28th meetings. The motion was seconded by Council Member Sturgess.

The motion was adopted by a roll call vote:

Council Member Glenn – Yes

Council Member Long – Nay he didn't think he received them as final. The Clerk stated he did.

Council Member Sturgess – Yes

Council Member Travis - Yes

Supervisor Horton – Aye

Supervisor Horton made a motion to pay the bills as presented for audit, the motion was seconded by Council Member Sturgess. Discussion: Council Member Long briefly discussed the Amazon purchases, he stated it was very hard to make tax free purchases on Amazon. Council Member Sturgess stated that the bookkeeper is working to get a credit back on those taxed purchases. Supervisor Horton stated it is improper for this town to pay sales tax, "but even with the sales tax included, it was our lowest cost and most effective option."

The motion was adopted by a roll call vote:

Council Member Long – Aye

Council Member Sturgess – Yes

Council Member Travis - Yes

Supervisor Horton – Aye

Council Member Glenn – Yes

Council Member Travis offered the following resolution.

RESOLUTION #2021-086 to hire Mike Voght for the fill in maintenance staff was offered by Council Member Travis at the regular monthly meeting of the Caroga Town Board held on Wednesday July 14, 2021.

WHEREAS, the previous fill in maintenance person is no longer available to work, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to hire Mike Voght as the fill in maintenance staff at a rate of \$15.00 the same rate he gets on the golf course.

Seconded by Council Member Long

Discussion: Council Member Sturgess asked if that was senior or junior. Council Member Travis replied senior. Council Member Travis stated "it is only when Bobby is not here, he's sick or he wants to take a vacation he said he would fill in no problem." This way we don't have to have a double pay rate for him, Supervisor Horton stated, which would be complicated for the bookkeeper. And we will still be in budget. Council Member Sturgess stated he was already appointed by the town do we need a motion? To do that duty the Supervisor replied yes.

Adopted by a roll call vote:

Council Member Sturgess – Yes

Council Member Travis - Yes

Supervisor Horton – Aye
Council Member Glenn – Yes
Council Member Long – Aye

Supervisor Horton asked for any new business, Mrs. Holliday asked if the Supervisor received an email about a dead tree. He will talk to her after the meeting.

At 9:01 pm a motion was made by Council Member Long to adjourn the meeting, the motion was seconded by Council Member Sturgess, all board members were in favor of the motion.

Submitted by Town Clerk/Collector

Linda Gilbert, RMC, CMC

General #'s 206 -247 \$13,520.15

Prepaid #'s 144 -174 \$57,073.24

Highway #'s 63 – 82 \$38,637.99

General Park #'s 72 – 103 \$20,151.84