

State of New York
County of Fulton
Town of Caroga

Minutes of the Caroga Town Board meeting held Wednesday July 13, 2022 at the municipal building located at 1840 State Highway #10 at 6:00 pm with the following persons in attendance by roll call. The flag salute followed.

Supervisor Scott Horton - Here
Council Member John Glenn – Here
Council Member Barbara Deluca – Arrived at 6:09 pm
Council Member Richard Sturgess – Here
Council Member Donald Travis – Here

Tor Shekerjian Confidential Secretary to the Supervisor facilitated the Zoom portion of the meeting. There were nineteen people in attendance at town hall. There were twenty-seven people online using zoom.

There was a moment of silence for Planning Board Member Fred Franko who died in a motorcycle accident a couple of weeks ago. Supervisor Horton remembered him as an excellent member of the Planning Board who gave a lot to this community. His knowledge in architecture will be greatly missed.

Supervisor Horton stated before the meeting gets started he noted there was a lively meeting last month. Supervisor Horton stated that Council Member Sturgess wanted to make some comments on what went on.

Council Member Sturgess stated last month the board “got talking about the pro shop/club house project. A certain Council Member stated something, I was very.. a little frustrated on the lack of information that this particular Council Member had. I am not going to lie to anybody, I got upset and I apologize for that. I don’t apologize for what I said because I feel like what I said is the truth.” He apologized for the tone that he used. This particular Council Member felt it was directed toward them. It wasn’t. It was directed at the frustration of the fact that the board is somehow not being able to get the correct information out to the public. We can’t get it to the Council Member let alone get it to the public. He was frustrated at what the board was doing wrong, not what this particular Council Member said. “With that I apologized to this member.” We got past it, we met and talked about it. Supervisor Horton stated it was a very generous thing for Council Member Sturgess to do, and to explain to people. Nothing was personal about it at all.

Supervisor Horton stated the committee reports would be forgone this month and should be reinstated next month. The Supervisor wanted to do a Power Point Presentation that he and Tor Shekerjian put together. Then the floor would be open for public comments on the presentation or other business.

The six minute presentation was an update on the municipal center project. The public (who receive mail in Caroga) should have received a direct mailing about the plan. Much of the information was from the June Town Topics publication. The Supervisor encouraged those who had not already

signed up to receive this factual newsletter to email his confidential secretary Tor Shekerjian at confidentialsecretary@caroga.town. Previous and future publications will be sent to you. The power point presentation will be posted on the town website at Caroga.town.

Slide one: Opportunities for the Town of Caroga

Slide two: Picture of the fire at the Club House

Slide three: excerpts from a 12 year old report by CT Male on the deficiencies of the town hall bld.
Cost to remediate and meet energy and ADA Standards could range up to 2 million to correct nearly the cost of a new building.

Slide four: 3 Boilers one of which has not run this year

Slide five: Asbestos above ceiling tiles and overall poor condition of gym

Slide six: Asbestos Under Top Flooring/No Insulation/Continual Roof Leaks and Unusable Space

Slide seven: Hwy Town Barn - Too Small for Maintenance/Storage and Open Salt and Sand Piles

Slide eight: New Town Hall/Clubhouse

- Energy Smart, Combined Space, Year-Round Mixed Use For Visitors, Town Residents and Golfers alike
- Two Functions, One Roof, One Foundation, One well and one septic system. This saves money.

Slide nine: Potential Funding Sources: Insurance proceeds, Grants, No to Low Interest Loans, Sale of Excess Property, Fund Balance, Sale of Bonds, Leasing of Property, Possible Gifts.

Supervisor Horton stated the goal is to borrow no more than five million dollars to complete this project. Three million is from insurance proceeds, reserves, and available fund balance of approx. one million dollars, and a combination of cost reductions, in house labor and grants. This would result in an approximately 2.7% increase to the average taxpayer.

Public comments: Alan Peck asked what the square footage was of this building. Supervisor Horton replied the combined square footage is approx. 6700 sq. ft. per floor. Mr. Peck asked if there would be a sprinkler system. Because it is over 10,000 sq. ft. There has to be a system. Mr. Peck stated that is ¼ million dollars right there. The architect quoted \$180,000.00 for the system.

Richard Fink presented the board with a petition containing 70 signatures asking the board to reconsider a proposal to turn off two street lights NM31-L1527-28 and NM 32-40K-L1527-29 at the end of Point Breeze Road. There are about 50 residences that are boat only access. These lights are used as a “beacons of lights” and are an important lifesaving and safety issue. Both the fire department and Nick Stoner Trailers use the light as beacons. The petition will be on file in the clerk’s office. Supervisor Horton stated the West Lake light was not on the map because it is not an inventoried light. It is not know who it belongs to. The Supervisor stated he thought the board would look very seriously at this.

Dennie Fincke of Irving Pond Road spoke on the building project. He began by saying “You can’t know where you are going until you know where you’ve been.” One hundred years ago three men had a plan for the future of Caroga and they made the plan happen. Frank Sherman, Cyrus Durey, and (his grandfather) Alfred Dennison. Because of their efforts land was plotted off around the lakes. Mr. Sherman built Sherman’s and his grandfather built the golf course. Since they did this no further improvements have been made to the Town of Caroga. Mr. Fincke stated nothing has been done until Scott Horton came onboard as Supervisor and created a long term plan. Mr. Fincke knows the time this board has put in looking at all of the possibilities to solve this problem, “It is time to implement their work.” Mr. Fincke supports and thanks the board for their work in planning for the future of this town. He wished that all members of this community will support this board. Residents, summer residents and the CAC all need to come together behind this board and cooperate 100% to have these plans implemented.

Mr. Fincke noted he has also been very much involved in the golf course. He has played it all of his life, he was a caddy there and also worked on the maintenance crew. In his adult life he is the chairman of a municipal course in the suburbs of Philadelphia. He has relationships with the USGA, and the National Golf Foundation and others. For the last two years with the board's approval he has worked with Architects Stephen Kay and Doug Smith to take a close look at the course, and to come up with a design for the Nick Stoner Course. A golf course and a home are never completed he noted. The Nick is long overdue to be updated. One thing about the funding for improvements to the golf course, the location in the mountains and being a municipal course is unique and has an advantage over other courses. Improvements can be done much cheaper, we have resources.

Mr. Fincke stated the three main issues that need to be addressed are: 1) the water system, 2) encroachment of trees and underbrush, 3) the course is too short – it needs to be lengthened. These must be addressed for the bigger picture of what Caroga can be in the next 50 – 100 years.

Lastly Mr. Fincke noted 100 years ago the construction cost for the course for that time was done by the town floating two bonds one for \$60,000.00 and one for \$40,000.00. In today's dollars it would be well over a million dollars. Back then those citizens had the foresight and got this course built. Mr. Fincke thanked the board and especially Supervisor Horton.

Audrey Smith – Canada Lake commended the Caroga Lake Volunteer Fire Company on a rescue they made over the weekend of three children lost in the woods. (Applause)

James Hayes commended the board on their proposed policy for converting the street lights in the town of Caroga to LED's. He thought it was a wonderful idea and he supports it. He stated there is some controversy about the light at Pt. Breeze. He thought the light fixture should be lowered on the pole so it focuses the light on the parking lot and not so much upward and out.

Tara Langworthy of Green Lake Rd. had procedural questions. She sees people with drawings in their hands but they are not on the website. She did not see the architectural drawings or estimated costs on the website. She asked if they would be available. She wanted to know what the bid process would be for all of these projects. She also wanted to know what the plans are for public hearings once all of the architects' drawings and bids have been reviewed. She wanted to have public comment on the full package. It seems to her that the board is talking in a lot of abstract on something that is going to cost a lot of money, and have potentially a huge environmental impact. She stated she is all in support of doing things to grow the tax base, but growth for the sake of growth is not a legitimate reason to go forward with anything that's been presented so far. Supervisor Horton stated there would be future publications going out to the public to address some of those issues. He noted the bid process is somewhere down the road, and the rules and regulations will be followed per the State Comptroller's guidelines for the bidding process. Information will be put on the website. In her experience that when projects of this magnitude go on there will be public hearings, for people to ask questions about the bids and designs should be 2 – 3 weeks before the board votes on the final plans. Council Member Sturgess asked if she understood that this would go up for a public referendum. She wanted drawings on the website for people who are not in town every day.

Supervisor Horton replied we are getting there. Ms. Langworthy did not hear the presentation as she had a problem with the audio earlier. Supervisor Horton stated it is a \$10 million project of which the town thinks they would have to borrow about \$5 million. That is a starting point. That would result in an increase of initially about \$1.00 per thousand which is about a 2.7% tax increase initially. Long term there will be energy savings and maintenance savings.

Bonnie Marino thought it was the perfect time to go forward and improve Caroga Lake. She can't wait to see it when it is finished.

Lynne Delesky thanked the board and those who worked on the presentation. She thought it was a very good start. She noted it was important on a project like this to share as much information as the board can with the public as you go along.

Mrs. Delesky noted that at the Fire House there is a 911 Call Box on the front of the building. If in an emergency anyone can't reach 911 on their cell phone they can go to the fire house and pick up the phone and you are connected immediately.

The Fire Company will be having CPR classes this summer. Anyone interested in the class can contact here for more information.

This Saturday the Caroga Lake Fire Company Auxiliary is holding a chicken BBQ at Campers Corner. There are a few tickets left the cost is \$15. After you pick up your dinner you can go back to the firehouse and enjoy the dinner in the air conditioning and you can also take a tour of the new station.

Lastly, the Fire Company will have a Kayak Poker Run the second Saturday in August on Canada Lake. She has flyers for anyone interested in that event.

Supervisor Horton stated we are going to go slowly on this project. Right now, the plan is to address the salt shed and the maintenance building. The current salt shed will be converted to a maintenance facility for the golf course equipment. The cost of those two projects will be talked about in an upcoming resolution. One is around \$100,000.00 for the salt shed and the other will be close to \$200,000. The Supervisor stated we have received insurance proceeds of 1.4 million of that \$440,000.00 was spent on a temporary club house and new golf course equipment. The Supervisor stated there is plenty of money to pay for this without going for bonding and with no impact to the taxpayers what so ever. The next phase of the project is to move the Dept. of Public Works garage. It is in the middle of the project. It has to be moved for the needed parking. That project he was told is about \$880,000.00 but his estimate is \$1 million. The town would probably bond for that project. If possible he would like to get this on the ballot for November but the deadline date is the end of this month. He was not sure it can be done. He has not talked to the bond council yet. The town does have a bond agent that the town hired. They will advise the town on what the cost will be in the bond market. They also go out and sell the bonds. The town attorney does not have this expertise. There is lots of work to do. Supervisor Horton talked to the civil engineer on the site plan. We are a ways away on asking the public to vote on the clubhouse. He hopes this will give him plenty of time to inform the public, as best we can with as much detail that they want on the project. That is the schedule on how things will be going.

Tara Langworthy – asked if an analysis had been done a profit and loss (P & L) on the golf course been done and made public for the last 10 years. She asked if we had an idea of what the revenue would be, or what we hope the revenue would increase by with the new clubhouse and the improvements to the course itself. Had anyone looked at those numbers?

Council Member Sturgess thought she might have misunderstood what Mr. Fincke was talking about. His project is to improve the golf course over a period of time. The two projects are connected but the board right now Council Member Sturgess stated was not talking about borrowing money for this particular project for the golf course improvements on their own. It is two separate projects. Supervisor Horton stated the two projects have synergies but we are only concentrating right now on doing the civil and building work to deal with the structures.

Ms. Langworthy understands what the board members said but in terms of justifying expense these two projects have an aggregate effect on income to the golf course. They should be looked at completely to determine what the turnaround in profit to the town is going to be for both projects. If

the projects are going to lose money over a 15 or 20 year period the public needs to understand that there is not even a break even return on the investment. As a business person she would want to know how these two separate projects will come together to make sure it is covering the cost and that it will bring an increase in...Supervisor Horton interjected that he understands what she is saying.

Supervisor Horton stated we did not have very good records previously. What he can say is during his first year he was in office the golf course operational profit – gross was \$147,000.00. The operating parameters of the golf course have changed. There was the fire, a temporary club house and temporary bathrooms were put in. With all of that and taking over the golf carts, the concessions, and having merchandise for sale the revenues went up to \$240,000.00 gross. As far as net goes last year we had a lot of capital equipment we had to purchase. This year Council Member Sturgess stated we are 10% over last year. Supervisor Horton emphasized this is with a meager club house facility. In the future Supervisor Horton stated we will be addressing the P & L. It is his goal with the excess revenues can be shared with the general fund to help stabilize and lower taxes. He gave a projection of \$100,000.00 as a modest number for being able to rent the meeting room out, a larger concession area, and two golf simulators. The Supervisor stated the payback on the simulators are short, sometimes less than a year. They are good for 15 years or so.

Council Member Sturgess stated a lot of the golf course records were lost in the fire. But with the new facility a point of sales system was put in. We don't have good records from last year because three point of sales systems were put in before they got the right one. This current year will be the first full season of numbers in the computer system. Supervisor Horton stated they would do the projections off of that. He was glad the point was brought up. The town is not using taxpayer money to support the golf course.

Mr. Fincke wanted to add that he has been working closely with the golf course architects to create improvements to the golf course. He is the one with the details and is available to answer any questions. He may be reached at dfincke@comcast.net. He is here all summer.

At 6:45 pm the public portion of the meeting was closed.

New Business:

The town received a letter from the Fulton County Planning Department asking if town wants to contract with them in 2023. Supervisor Horton thought we did, and stated we have only used one hour of services all year. The cost is \$1,500.00 and have to be contracted to use them. Supervisor Horton noted they are a resource for the Planning Board. This is a budgetary inquiry. The Supervisor read the letter about the planning services agreement. The bottom needed to be filled out and returned on July 13th.

RESOLUTION #2022-094 that the Town of Caroga intends to enter into contract with the Fulton County Planning Department for services for the year 2023 was offered by Supervisor Horton at the regular monthly meeting of the Caroga Town Board held on July 13, 2022.

WHEREAS, the town received a letter dated June 30th from the Fulton County Planning Department asking if the town plans to contract with them for service in 2023, now therefore be it

RESOLVED, that the Town of Caroga intends to enter into contract with the Fulton County Planning Department for services for the year 2023 and be it further **RESOLVED**, that Supervisor Horton shall sign and return the bottom of the letter stating such.

Seconded by Council Member Glenn

Adopted with a vote of five ayes: Horton, Glenn, DeLuca, Sturgess, and Travis

Council Member Sturgess discussed the volunteer day that was held on the golf course on Monday. A couple of weeks ago he was at a birthday party where he asked his friends about the condition and improvement made on the golf course and what still needed to be done. For the most part the only issue they had that they thought should be taken care of was the cart paths. With the mowing that needs to be done and the limited staff it would take an army of people to do all of the work. One of the friends said he had a tractor as did Council Member Sturgess. He thought how nice it would be if we can all get together and do the work. Council Member Sturgess and Supervisor Horton met with Mr. Stedman to discuss how much funding should be used from the budget for the materials to do the worst spots taken care of. He had 10 – 12 people volunteer to do a work day beginning at 6 am on Monday. Everyone worked awesomely together. Some who didn't have equipment showed up to do manual labor. They worked for 10 hours. The Highway Department ran trucks and put material where it was needed all day long. They used the millings given to the town from the state highway project. A roller was rented for a skid steer from Tyler at Puthaven Farms and he donated half of the cost to rent the roller. On the paths not worked on they were rolled to flatten them out more. Council Member Sturgess thanked, Jeff Marler, Matt Cooper, Matt Hillock, Dave Richards, Keith Simonds, Dave Kruger, Mike Voght, Jim Zeitler, Burt Wilson, Freddy Manchester, Jerry Groom III, Jerry Groom Sr. Jimmy Hext, Roy Stock, Jason Bush, (the entire highway crew) Steve Stedman, Larry Voght, and Tyler from Puthaven Farms. (Applause) The golfers worked around the crews. The town should be proud.

Correspondence:

6/9 Genia Meinhold Questions after last night's meeting
6/14 NYS Dept. of taxation Certificate of Final Special Franchise Full Value
6/20 Jeremy Manning re: filling out the term of Fred Franko
6/30 Craig Foster Five Corners Cemetery
7/2 Pat Cooper interest in serving on Planning Board
7/5 Fulton Co. Workers Compensation 2nd Quarter Assessment
7/13 email from Rosemary Lee re: street lighting plan

Supervisor Horton added the petition submitted by Mr. Fink to correspondence and noted the American Rescue Plan Act is funding the town the second half of the allocated money (\$59,743.40) to the town.

RESOLUTIONS:

RESOLUTION #2022- 095 to accept the Tax Collectors books as presented for audit was offered by council Member Glenn at the regular monthly meeting of the Caroga Town Board held on July 13, 2022.

WHEREAS, the audit committee consisting of Supervisor Horton, Council Members Travis, and Sturgess audited the Tax Collectors books, and did sign off after the review, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to accept the Tax Collectors books as presented for audit.

Seconded by Council Member Sturgess

Adopted with a vote of five ayes: Horton, Glenn, DeLuca, Sturgess, and Travis

RESOLUTION #2022-096 a resolution to contract with Orion Management to submit a grant application to the DEC Water Quality Improvement Program (WQIP). Contract services are,

\$100 /hr., estimated 25 hours +/- 5 hours. Money is budgeted was offered by Council Member Glenn at the regular monthly meeting of the Caroga Town Board held on July 13, 2022.

WHEREAS, Supervisor Horton stated that the town has a great opportunity with Orion Management to submit a grant, and

WHEREAS, there is money in the budget to do this, but this is another project for the town, and

WHEREAS, the Town Board desires to submit a grant application to the DEC Water Quality Improvement Program,

WHEREAS, Supervisor Horton thought it was a 50/50 match grant, but has learned earlier this week that it is a 1/3 -2/3 match, with the town putting up 1/3, so he increased the budget by \$107,000.00, now therefore be it

RESOLVED, to contract with Orion Management to submit a grant application to the DEC Water Quality Improvement Program (WQIP) for contract services in the amount of, \$100 /hr., estimated 25 hours +/- 5 hours.

Seconded by Council Member Sturgess

Discussion: Council Member DeLuca was confused on how the money was to be used, and asked if it was for the salt shed. Supervisor Horton confirmed that it was to move the salt shed. Council Members Glenn and Sturgess were also confused and were glad for the confirmation.

Adopted with a vote of five ayes: Horton, Glenn, DeLuca, Sturgess, and Travis

RESOLUTION #2022-097 a resolution to set up the Salt Storage project budget: To construct a 30' x 40'x 20' Quonset hut style storage shed at the material storage area off State Highway Route 10, was offered by Supervisor Horton at the regular monthly meeting of the Caroga Town Board held on July 13, 2022.

WHEREAS; the current salt storage shed is an environmental threat to Irving Pond Creek, and

WHEREAS; the best location for the salt storage shed is in the Town's material storage area off State Highway 10, and

WHEREAS; the Town needs to construct an equipment storage and maintenance facility to replace the former facility destroyed by fire on November 15, 2020, and

WHEREAS; the temporary facility that the Town is currently using is costing \$2,200 per month plus utilities, and

WHEREAS; NYMIR our insurance company will no longer be reimbursing the Town for temporary facilities after October 31, 2022, and

WHEREAS; the former salt storage building can be repurposed as a maintenance and storage facility for golf course material and equipment, and

WHEREAS; the Town has received insurance funds for fire recovery, now, therefore be it

RESOLVED that a capital fund budget be created to build a new salt storage shed according the NYS OGS specifications as follows;

Expenses:

Engineering - \$12,000

Inspection - \$1,500

Construction - \$90,000

Revenue:

Insurance recovery funds - \$103,500

Seconded by Council Member Glenn

Council Member DeLuca stated she was a little confused. It is her understanding that the town is going to use insurance recovery funds to build the salt storage shed. Supervisor Horton stated that is correct. Council Member DeLuca asked how that could be done. Supervisor Horton stated that the insurance proceeds that go to the town are not encumbered in any way. They can be used any way the town wants. Council Member DeLuca asked if we wanted to buy a new garbage truck with the funds we could? Supervisor Horton replied you could, as long as it was in the A fund. Supervisor Horton stated the reason he is proposing we use the insurance funds for this is in the resolution when you set up the K accounts you have to identify the source of the funds. If the town gets the grant funding there will be a budget modification, and we will return some of those funds back to the general fund. This resolution is to set the accounts up. The public needs to know what the town is spending the money on, and where the funds are coming from. If we get a grant then the grant funds will be used to replace the insurance proceeds. The Supervisor chose to use insurance funds instead of fund balance because they are readily available and they do tie into the golf course fire because we have to leave the current salt shed to put in a maintenance facility there. So we have to build a salt shed. That is his rational.

Council Member Deluca asked what happens if we don't get the grant money. Supervisor Horton stated then we have to pay for that our selves. He again stated it would come out of the proceeds the town received from the insurance settlement. "We have basically 3 million dollars." Supervisor Horton then corrected that statement saying we have one million eight hundred and fifty thousand dollars. Then the town would get one million two hundred and fifty thousand dollars if we rebuild the clubhouse, in addition.

Council Member Sturgess reiterated we are using the insurance funds to cover this project. If we don't get the grant then essentially it is going to come from the general fund to replace the insurance money. The Supervisor did not know if the answer was no or yes. Supervisor Horton stated we are setting up a budget, and in the budget we have to say where those funds are coming from. "I chose insurance recovery funds." They are there and available for us to use without a budget modification. If we went into the fund balance then we would have to modify the budget. "It's not really a shell game. It is the proper way to account for this." This resolution says we are setting up a fund to keep track. This will be done for each and every capitol project. This will be done for the converting of the old salt shed to the maintenance facility. He will have to come back to the board to set up an account for the highway garage if we do that, and for the golf clubhouse, and if we decide to do both

buildings in one we would still have to separate those funds. Supervisor Horton talked to the top comptroller and had a lengthy conversation. Then the Supervisor called the attorney who told him what to do, and it has been brought to the board. Council Member DeLuca asked if she missed the part where the insurance company said it is OK to do.

Supervisor Horton stated the first part of the settlement of the insurance fund you can do anything you want with that money. You can take the money and not build. The only caveat to the insurance proceeds is the 1.25 million dollars is tied to rebuilding the clubhouse. If you rebuild the clubhouse you get your depreciation which was like \$644,000.00 and then you also get an ordinance of law rider that was on the insurance which was another six hundred and some thousand dollars. Supervisor Horton likened this situation to a house fire and the replacement cost of what you would get. (Less depreciation) you can take that money and buy another house whatever you want. If you rebuild that house then they will give you the depreciated value if you have a policy like the town has. The town received an additional \$350,000.00 because this was a post and beam building.

Supervisor Horton stated all this does is set up the account. It is not approval to build anything. He will come back to the board to accept bids.

Adopted by a roll call vote as follows:

Supervisor Scott Horton - Aye

Council Member John Glenn - Aye

Council Member Barbara DeLuca - No

Council Member Richard Sturgess - Yes

Council Member Donald Travis - Yes

RESOLUTION #2022-098 a Resolution to apply for the DEC WQIP grant. Project cost \$103,500, Grant amount would be \$69,000, Town Funds \$34,500 was offered by Supervisor Horton at the regular monthly meeting of the Caroga Town Board held on July 13, 2022.

WHEREAS, Supervisor Horton offered this resolution to apply for the DEC WQIP grant, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to apply for the DEC WQIP grant. Project cost \$103,500, Grant amount would be \$69,000, Town Funds \$34,500.

Seconded by Council Member Sturgess

Discussion: Supervisor Horton stated this was to apply for the grant. First we had to get a grant writer. Now we have to apply for the grant. We have to set up the account. The clerk asked what WQIP stood for. Supervisor Horton stated Water Quality Improvement.

Adopted by a roll call vote as follows:

Council Member John Glenn - Aye

Council Member Barbara DeLuca - Yes

Council Member Richard Sturgess - Yes

Council Member Donald Travis - Yes

Supervisor Scott Horton - Aye

RESOLUTION #2022-099 to nominate Tom Wojceichowski to the planning board, to serve out the remainder of Fred Franko's term which expires on December 31, 2024 was offered by Supervisor Horton at the regular monthly meeting of the Caroga Town Board held on July 13, 2022.

WHEREAS, due to the recent death of Planning Board Member Fred Franko there is a vacancy on the board, now therefore be it

RESOLVED, that Tom Wojceichowski be nominated to the planning board, to serve out the remainder of Fred Franko's term which expires on December 31, 2024

Seconded by Council Member Glenn

Discussion: Council Member Travis asked if there were other people interested in serving. Supervisor Horton stated we did, if the board concurs he would like to bring those people and ask if they would be an alternate. He would bring that to the board at the next meeting. Council Member DeLuca asked if we had a letter of interest from Mr. Wojceichowski. The Supervisor state we do not. He was contacted by the Chairman of the Planning Board Al Kozakiewicz, and then the supervisor talked to him last week. Council Member DeLuca stated the others (letters) had qualifications, and history for the seat on the board. She stated it would be difficult to vote on a resolution for someone we don't have any information on. Supervisor Horton stated he has known him for 50 years. He was a pharmacist, he lives on S. Shore of East Caroga Lake, a permanent resident. Council Member Glenn has known him for 70 years. Supervisor Horton stated Council Member DeLuca's comments were worthy of consideration if you don't know the individual.

Adopted by a roll call vote as follows:

Council Member Barbara DeLuca - No
Council Member Richard Sturgess - Yes
Council Member Donald Travis – ah... Yes
Supervisor Scott Horton - Aye
Council Member John Glenn - Aye

RESOLUTION #2022-100 a resolution to install a replacement boiler to heat the court room and meeting room was offered by Supervisor Horton at the regular monthly meeting of the Caroga Town Board held on July 13, 2022.

WHEREAS, the boiler that heats the meeting and court room has been out of service for several months, and

WHEREAS, Council Member Travis has contacted several heating and cooling companies, and received a quote back from Mohawk Heating with two options; one to install a Navien boiler for \$9221.00 or to install an IVC Boiler for \$9,575.00.

Seconded by Council Member DeLuca

Discussion: Council Member Travis thought the IVC Boiler was a better unit. We have had nothing but problems with the Navien Boiler. The unit is eight years old and you cannot get parts for it. We spent \$4,000.00 for a unit and it doesn't work. Council Member Sturgess asked what the turnaround time was to get it installed. Council Member Travis did not know. Council Member Sturgess asked if he looked into a mini splits system. Council Member Travis stated the price would be \$14,500.00 from Adirondack Mechanical just for the two rooms. Supervisor Horton stated no one on this board wants to spend a penny right now on this building. Council Member Glenn stated here we go. Supervisor Horton noted we put \$10,000.00 into the duplex pumping system last year and \$3,000.00 for carpeting and \$2,000.00 in the foyer to protect the town from liability. Council Member Glenn asked what the warrantee was on the unit. The Supervisor read from the quote - five year for parts, ten years for the heat exchanger, and one year of full coverage from Mohawk. Council Member Glenn wanted a guesstimate on the cost for one year to maintain this building. Supervisor Horton stated it varies each year. He stated we have \$10,000.00 into a heater that still doesn't work. We got repair parts but they were wrong, and then they put in a combustion chamber and stated the unit was obsolete. Supervisor Horton would put in the IVC unit if we were staying in the building. Council Member Travis noted that Appolo stated the Navien unit would be \$5,800.00 just for the unit. There would be an additional cost to install it. But Appolo does not do commercial work anymore. Council Member Sturgess wants to make sure Mohawk can get the unit and get it installed promptly. He wanted to know when the job would be completed.

Supervisor Horton stated the options are to table this until the next meeting, Table this until we have the install information, or modify the resolution that it has to be installed within 60 days. Or the board can have a special meeting after we receive the information. Supervisor Horton thought the information was critical to make a decision, as did Council Member Sturgess.

Council Member Sturgess made a motion to table the decision. The motion was seconded by Council Member DeLuca. All board members were in favor of the motion.

RESOLUTION #2022-101 to order a 72" Fire King cabinet three shelf, was offered by Supervisor Horton at the regular monthly meeting of the Caroga Town Board held on July 13, 2022.

WHEREAS, the Town Clerk notified the board that storage space for the minute books, a permanent record, are filled to capacity, and

WHEREAS, the clerk obtained three quotes for a Fire King (a fire proof and water resistant cabinet); Quill \$4200.00 + \$85.00 delivery fee, Hummel Supply Mohawk NY \$4,999.00 + \$150 delivery, and from Derby Office Gloversville NY for \$4545.00, now therefore be it

RESOLVED, that the cabinet be order from Quill for \$4,200.00 plus the \$85.00.
Seconded by Council Member Sturgess

Discussion: The clerk explained that that the minute books are in the safe and go back to 1950 on forward. They are heavy bound books and she is running out of space. The cabinet would hold and protect the minute books. There is about a 10 week out delivery date. The highway department will be needed to bring the 875 pound unit into the office. Other document can be stored in the cabinet.

Council Member Sturgess asked where the Quill Company was located. The clerk orders from them regularly and they ship all over. There is money on the equipment line item A1410.2 in the budget.

Adopted by a vote of 5 Ayes; Horton, Glenn, DeLuca, Sturgess, Travis

RESOLUTION #2022 -102 to permit fireworks displays on August 6th, 19th , & 20th for weddings being held at Pine Lake Park was offered by Supervisor Horton at the regular monthly meeting of the Caroga Town Board held on July 13, 2022.

WHEREAS, the clerk received a request for a firework display permit along with the certificate of Liability Insurance from Majestic Fireworks, Inc. 29 College St., Clinton NY 13323 for three weddings be held at Pine Lake Park, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to permit fireworks displays on August 6th, 19th , & 20th for weddings being held at Pine Lake Park.

Seconded by Council Member Sturgess

Adopted by a vote of 5 Ayes; Horton, Glenn, DeLuca, Sturgess, Travis

RESOLUTION #2022-103 to make the following transfers as necessary to maintain a balanced budget: was offered by Supervisor Horton at the regular monthly meeting of the Caroga Town Board held on July 13, 2022.

From: A1440.4 Engineers C/E	\$ 20,000.00	
To: A1620.42 Golf Course Building C/E		\$ 20,000.00
From: A1990.4 Contingency	\$ 1,000.00	
To: A5010.4 Highway Sup. C/E		\$ 1,000.00
From: DA5130.2 Equipment	\$ 10,000.00	
To: DA5112.2 CHIPS		\$ 10,000.00

Seconded by Council Member Glenn

Discussion: Supervisor Horton stated this was to keep a balanced budget. We received more funds for CHIPS than what we had anticipated in the budget, so we spent more money and this is to balance that. When we receive CHIPS funding we will probably end up reversing this. The Golf Course building we only budgeted the \$2,200.00 a month rental “so there were other expenses that came in for that.”

Adopted by a vote of 5 Ayes; Horton, Glenn, DeLuca, Sturgess, Travis

Council Member Sturgess was not sure how the board wanted to handle this. He was approached by the Youth Director Colleen Ricciardi about the head counselor. Council Member Sturgess did not think we had a title for a head counselor in that program. He thought there was only a director, counselors, a life guard, and a bus driver. The bookkeeper stated to Council Member Sturgess that she didn't have records to that effect. Ms. Ricciardi messaged the Council Member stating she does have records indicating that there was a head counselor back to 2019 and there was a different pay scale than the regular counselors. Ms. Ricciardi suggested paying the head counselor an additional \$2.00 per hour more than minimum wage. The rate would be \$15.20 an hour.

RESOLUTION #2022-104 to pay the head counselor in the summer youth program \$15.20 per hour was offered by Council Member Sturgess at the regular monthly meeting of the Caroga Town Board held on July 13, 2022.

WHEREAS, the Youth Program Director Colleen Ricciardi contacted Council Member Sturgess about the rate of pay for the head counselor, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move pay the head counselor in the summer youth program \$15.20 per hour.

Seconded by Council Member DeLuca

Discussion: Council Member DeLuca asked if this was budgeted. Council Member Sturgess did not know if the raise was budgeted. He noted that half of the services for the program the town gets back from the school. Half of it is funded by the town. Supervisor Horton thought we had a procedural issue, he did not think we budgeted for that position. Supervisor Horton asked if it was critical that we do this tonight. Council Member Sturgess stated it was a six week program and if we wait a month.... Supervisor Horton stated the board could make it retroactive. He wanted to make sure there was money in the budget for this so we don't go over budget. The amount works out to be an additional \$360.00 Council Member Sturgess figured. The line item for salaries is \$21,000.00. The line item did not go over budget last year. Council Member DeLuca reads from the organizational minutes that the Summer Youth Recreational paid annually \$1420.00, Bus Driver \$16.50, Summer Youth Rec. Life Guard \$14.20.

Supervisor Horton stated at the last meeting we changed the pay rate for the bus driver. The Clerk and Council Member DeLuca questioned the Supervisor on this. The rate of pay for the diver was changed. The Supervisor stated the bus driver is getting paid \$26.00 an hour he was sure. Supervisor Horton stated the position should be created even though it is a small amount of money. The salary could be made retroactive. Supervisor Horton noted the need to have a special meeting for the heat anyway. The board discussed having a special meeting.

Supervisor Horton made a motion to table the matter. Council Member Glenn seconded the motion. Adopted by a vote of 5 Ayes; Horton, Glenn, DeLuca, Sturgess, Travis

RESOLUTION #2022-105 to call a special meeting was offered Supervisor Horton at the regular monthly meeting of the Caroga Town Board held on July 13, 2022.

WHEREAS, there are two issues that the board desires to research, prior to voting on them, that were discussed earlier this evening, 1: the boiler, 2: the head counselor position, now therefore be it

RESOLVED, that the Caroga Town Board will hold a special meeting on Monday July 18th at 10 am at town hall, with in person attendance only.

Seconded by Council Member Sturgess

All Board members were in favor of the motion: Horton, Glenn, DeLuca, Sturgess, Travis

Council Member Sturgess made a motion to pay the bills as presented for audit. The motion was seconded by Council Member Glenn. All Board members were in favor of the motion: Horton, Glenn, DeLuca, Sturgess, Travis.

Council Member Travis made a motion to accept the June 8th and June 24th meeting minutes. The motion was seconded by Council Member Sturgess. All Board members were in favor of the motion: Horton, Glenn, DeLuca, Sturgess, Travis.

At 7:42 pm Council Member DeLuca made a motion to adjourn. The motion was seconded by Council Member Sturgess. All Board members were in favor of the motion: Horton, Glenn, DeLuca, Sturgess, Travis.

Submitted by the Town Clerk

Linda Gilbert, RMC, CMC