

State of New York  
County of Fulton  
Town of Caroga

Minutes of the Special Caroga Town Board meeting held Friday August 19, 2022 at the municipal building located at 1840 State Highway #10 at 10:00 am with the following persons in attendance by roll call. The flag salute followed the roll being called.

Supervisor Scott Horton - Here  
Council Member John Glenn – Here  
Council Member Richard Sturgess – Here  
Council Member Donald Travis – Absent  
Council Member Barbara Deluca - Here

The Highway Superintendent Larry Voght was in attendance. There were two members of the public in attendance.

Supervisor Horton thanked everyone for coming on such short notice. The first resolution is the primary purpose of the meeting. He wanted to notify the town board members that the salt storage shed from Hybrid Building Solutions is having some manufacturing issues and the town would have to wait until the first week or two of December before they could build our shed.

Supervisor Horton spoke to Mr. Voght on how much that would screw things up for him, and how we could work around it. Supervisor Horton stated we really didn't have an option. He and Council Member Travis had initially contacted four other companies. The project would be delayed by six weeks. The board has to let the company know by Monday if they want to cancel the contract.

**RESOLUTION 2022-126 to cancel the purchase of a salt storage shed from Hybrid Building Solutions** was offered by Supervisor Horton at a special Caroga Town Board meeting held on Friday August 19<sup>th</sup>, at 10:00 am at Town Hall.

**WHEREAS**, due to supply chain issues, the installation of the salt storage shed has been scheduled for early to mid-December 2022, now therefore be it

**RESOLVED**, that the Caroga Town Board does hereby move to cancel the contract if the Board so desires.

Seconded by Council Member Glenn

**Discussion:** Supervisor Horton asked Mr. Voght how this was going to affect him. Mr. Voght stated we can't cancel this we need the salt shed. If it comes in December it comes in December. There is not much we can do about it. Council Member Sturgess said this would be the year we get 3 feet of snow in December. Council Member Sturgess noted this company would supply us with the plans we need to be ready for them. Supervisor Horton stated as soon as he signs for the town they will give them to us. Council Member Sturgess did not see how we can cancel this. Supervisor Horton noted it meets the Office of General Services (OGS) specifications. If we cancel it we are not going to get it any sooner. Council Member Glenn asked how long will it take to erect the building. Supervisor Horton and Council Member Sturgess replied a couple of days. Supervisor Horton stated the site has been rough graded and is all set to go. The town will check

the concrete blocks and put in the foundation according to their specifications. We will put the blocks up and anchor them together with stainless steel straps. Then they will come and spray the inside with a mastic/tar to protect the blocks from erosion from the salt and then put up the vinyl. There are only five frames. It was stated the material on the bottom is crusher run and millings. Supervisor Horton stated it is so hard you can't pound rebar through it. Supervisor Horton stated that Larry set the pad up on a little higher elevation so there is drainage around the outside of this so we don't have to worry about water infiltration. He did a nice job. Council Member Sturgess stated you would just pour to the blocks and put a board up in the front and pour on the inside. He asked if any footers were needed. Supervisor Horton stated in talking to them this thing kind of floats. The first block is set down about a foot or so, the fabric can twist and turn. It is a floating slab.

Council Member DeLuca stated to Mr. Voght it is kind of a chain reaction for him because the site of the salt currently is the building we are going to store the golf machinery in. So Mr. Voght has to empty out the shed then the town can move the golf things in there. Mr. Voght replied, yes. Council Member DeLuca asked if we had a plan and we get the three feet of snow. Council Member Sturgess replied yes and no. "We have Anthony (the code officer) checking into (getting estimates) vendors to move the old salt storage shed. Supervisor Horton stated the fall back is to rent a shipping container for Mr. Voght to use. Council Member DeLuca thought the golf course equipment was more important than tires and signs. Council Member Sturgess stated we can't put anything in the building until it is moved. Mr. Voght stated the worst case scenario is the mowers are parked in the back of his shop. Supervisor Horton stated there is another option the lease with Mr. Zeitler does not run out. He is willing to allow the town to use the space. Supervisor Horton stated option 1 is to store it where we are storing it now, and pay him for a month or two or six. Council Member Sturgess stated we are not sure yet. Council Member DeLuca asked where the garbage truck would be kept. Mr. Voght stated it can stay outside and be plugged in. Supervisor Horton stated we are either going to do operations just as we are now or if all the ducks get in a row then we can make the improvements and move into the new facilities.

Council Member Sturgess stated we have to take the building previously used for salt storage, lift it up, move it on a slab and then do the renovations on the inside to make it suitable. It needs insulation and an office, a bathroom, power. Supervisor Horton stated first we need an estimate from the engineer and architect so we know what it will cost. Then the board has to approve doing this. We have to set up the accounts. Then... it could be a long process.

Council Member Sturgess stated if the process with the old facility is not done right away the garbage truck and the signs, and tires can stay where they are, and we will do this in April. Council Member DeLuca asked if we have money for this. Council Member Sturgess stated we have insurance money for that. Supervisor Horton stated we also have a Northern Borders Grant we are waiting to hear from for \$350,000.00. Council Member DeLuca asked what that was for. The Supervisor stated for the golf course building and maintenance building. She asked for a copy of the grant.

The clerk asked if anyone opened their email this morning. She stated there was an email from Doreen Ford sent at 10 pm last night. She objects to the site of the salt storage shed. Supervisor Horton stated that people should also realize that the town has been under an order since 2008 by DEC to move the salt shed. Council Member DeLuca asked if we had an environmental review

done on the site of the new salt storage shed. Supervisor Horton stated the APA issued a negative declaration. Supervisor Horton noted this property was alienated years ago for this purpose. The Supervisor thought Council Member DeLuca was asking about a SEQR review. Mrs. Ford stated there were documented cases of ground water contamination. Council Member DeLuca wondered if we had to have this site inspected by DEC or someone to say it is OK to put that salt shed there. Supervisor Horton stated he didn't know. "People can say anything they want." He asked for the basis for Mrs. Ford's comments. She doesn't want the salt shed there because she thinks there is going to be ground water contamination. The Supervisor stated the whole reason is just the opposite. Council Member DeLuca understands that. She wanted documentation that says we can do this, or is asking do we need that documentation. Supervisor Horton stated no we don't. It is a permitted use in that area. Then that is where it is going to be. He asked what the alternative would be. Council Member DeLuca did not have an alternative.

Supervisor Horton stated he has not had a chance to respond to Mrs. Ford. When they bought their place the Adirondack Park Agency (APA) regulation were already in place. The route 10 corridor is a hamlet according to the APA. The property was properly alienated from the park land and it has always been the future site for the highway garage. It is a central location, the town owns the property. There's nothing you can do without affecting someone. Council Member DeLuca stated she understands that. Supervisor Horton stated it is unfortunate. He is sure the highway department is going to be as respectful as possible. Mr. Voght stated he doesn't use a lot of salt – one scoop to 10 tons of sand. The state spreads the salt very thick on the roads.

Council Member Glenn was thinking how the landfill site ground water is monitored. He wondered if there was some sort of process for this project. Supervisor Horton was not aware of any for the new site. The Supervisor stated there has to be a site plan review for the highway garage and that will require a State Environmental Quality Review Act (SEQR). Supervisor Horton replied it is town owned property. Council Member DeLuca asked so is it zoned appropriately for what the town is going to do with it. Supervisor Horton replied, "Yes." He stated it was a commercial use for the cell tower. The reason the APA gave a negative declaration is because as far as they are concerned it is a hamlet, which you can do a commercial use in. Supervisor Horton stated he didn't believe it was going to be much of an inconvenience to the Fords. The Supervisor thought they would be happy we are cleaning up the Wheelerville area. The Supervisor noted Mr. Voght put the highway garage back even further, we are making that modification to the site plan.

Supervisor Horton stated a no vote means you want to continue to go forward.

Record of the roll call vote:

Supervisor Horton – No

Council Member Glenn – No

Council Member DeLuca – No

Council Member Sturges – No

Supervisor Horton will notify the company.

Supervisor Horton noted this was something the board was talking about. A contract with Pure ADK.

**RESOLUTION # 2022-127 to contract with Pure Adirondacks in a non-exclusive donation agreement to sell T-Shirts and other Wheelerville Trail mementos** was offered by Supervisor Horton at a special Caroga Town Board meeting held on Friday August 19<sup>th</sup>, at 10:00 am at Town Hall.

**WHEREAS**, the Town received a contract from Pure ADK to sell Town owned merchandise at no cost to the Town, and

**WHEREAS**, Pure ADK and will send gross revenues from the sales to the Town monthly, now therefore be it

**RESOLVED**, that the Caroga Town Board does hereby move to contract with Pure Adirondacks in a non-exclusive donation agreement to sell T-Shirts and other Wheelerville Trail mementos.

Seconded by Council Member Sturgess

**Discussion:** Council Member Sturgess stated we are sending our products to them correct. Supervisor Horton replied, "Correct." Council Member Sturgess asked when the person makes the shirts are they sent directly to them or do they come to the town and we ship to Pure ADK. Supervisor Horton stated they come to us. We have the shirts in our possession. Council Member Sturgess stated his only thing he wants to see is an inventory control on what it is we order vs what it is we are sending to Pure ADK. Supervisor Horton stated in the agreement it stated they keep track of the inventory. Council Member Sturgess wanted to make sure we keep track of what we send them.

Council Member DeLuca stated the town makes \$14.00 on a shirt and on the extra sizes shirts the town makes \$16.00. That is how much money we get back. The company takes care of the shipping and tax. Supervisor Horton purchased a shirt online it is extremely professional. He shared his bill with the board. The subtotal was \$30.00, Shipping & Handling was \$5.00, tax was \$1.40, for a total of \$36.40. He used pay pal, and received prompt emails pertaining to his order.

Council Member Glenn asked about the proceeds, "they go directly to our account which is earmarked for the bicycle trail?" Supervisor Horton replied, "Yes." Council Member Sturgess stated that can go for maintenance in future years or improvements he is assuming. Supervisor Horton stated a line item will have to be set up in the budget. Council Member DeLuca stated there are several line items to be set up in the budget for the trail. The Supervisor stated he has listened to Council Member Glenn about how this can be funded other than directly out of the taxpayers pocket. Supervisor Horton noted two years ago there was just barely a shovel in the ground. Now we have this fantastic festival. Supervisor Horton is impressed with everything that was done for this. It was not easy, vendors, power, speaker systems, and tents. Council Member DeLuca asked for a vote on the resolution. Then she will talk about some of the details for the festival.

Adopted by the following roll call vote:

Council Member Glenn – Yes

Council Member DeLuca – Yes

Council Member Sturgess – Yes

Supervisor Horton –Aye

One other last minute thing. Supervisor Horton thought the clerk was correct on bringing this to his attention to notify the board that an additional insurance policy was taken out for the upcoming bike event. Supervisor Horton stated, “We thought it was wise to go out and talk to NYMIR about getting extra insurance because we are putting on this event.” XS Brokers is the company NYMIR worked with to get the coverage for this. The coverage is \$3M/\$3M three million in aggregate and three million per accident. The cost is \$607.00 for this two day event. It covers personal injury, damages to premises rented, and medical payments.

**RESOLUTION #2022 – 128 to purchase additional liability insurance coverage for the Wheelerville Bike Festival being held August 20<sup>th</sup> and 21<sup>st</sup> 2022** was offered by Supervisor Horton at a special Caroga Town Board meeting held on Friday August 19<sup>th</sup>, at 10:00 am at Town Hall.

**WHEREAS**, the Town’s insurance company New York Municipal Insurance Reciprocal was contacted about the upcoming Wheelerville Bike Festival, and

**WHEREAS**, Supervisor Horton thought it was wise to discuss taking out extra insurance because the town is putting on this event, now therefore be it

**RESOLVED**, that the Caroga Town Board does hereby move to obtain a rider policy for additional liability coverage in the amount of \$3M aggregate and \$3M per accident from XS BROKERS 13 Temple Street Quincy MA 02189 (617) 845-1790 at a cost of \$607.00 for the upcoming Wheelerville Bike Festival being held on August 20<sup>th</sup> and 21<sup>st</sup>, 2022.

Seconded by Council Member Sturgess

**Discussion:** Council Member Glenn asked where the money was coming out of. Supervisor Horton stated it probably comes out of the PLRT budget.

Adopted by the following roll call vote:

Council Member DeLuca – Yes

Council Member Sturgess – Yes

Supervisor Horton – Aye

Council Member Glenn – Yes

Council Member DeLuca wanted everyone to know a statement was put out on the town website, Facebook page, the tourism Facebook page, and the trail page about the impact this event will have on the community. The east shoulder of Route 10 will be closed from the old firehouse up to the Pinnacle Restaurant. It will be coned off. There will be a big sign from the State DOT at the top of the hill in the rock cut informing the southbound lane (speed limit there is 55) that will say “Caution Bicycle and Pedestrian traffic ahead.” It is turned on remotely and will also give the date. The state will also bring up another two dozen safety cones. We will also use cones from the fire department.

As there was an incident at the bike trail this week. Due to this, things were changed up for the Saturday and Sunday event. The Caroga Lake Emergency Response vehicle will be on scene. Council Member (EMT) DeLuca and another EMT will be on the scene both days at the bottom in the parking lot. She will be in constant contact with the Fulton County Sheriff’s Department if

there is an incident. There will be four wheelers ready to go. They are trying to limit the vehicles up there because of the congestion. Designated parking will be handled by volunteers at the old firehouse, and town hall and they will try to be as efficient as possible. Parking is also available at Sherman's. With the new guardrails there is not a lot of room on the side of the road. It will be made known the people can't park over the line. Mr. Voght noted the problem with people parking on the road during the rodeo. Back to the medical part of this Council Member DeLuca stated GAVAC and St. Johnsville have both been notified of our event. Usual procedures will be followed with a helicopter landing at the new firehouse if necessary. They will go to Albany Medical Center. St. Mary's and Nathan Littauer are the designated hospitals. The EMS coordinator was at the bike trail when there was the call the other night. It sounded bad at the beginning but turned out to be uneventful. It prompted the change in the plan. She is more comfortable having someone on scene to manage it. Council Member Sturgess suggested having a four wheeler at the top of the mountain and one at the bottom. One may be on scene with the other ready to go. The trailer is kind of big and takes a lot of space. Supervisor Horton stated there are also liability release forms. Council Member DeLuca has 50 of them. Council Member Sturgess thought more should be printed up. It was noted that they are dated. Supervisor Horton will be around.

Council Member Glenn asked if there was going to be any overnight camping up there. Supervisor Horton stated, "No." Council Member Sturgess did not know this was a two day event. Council Member DeLuca stated Saturday is the big downhill race at like between 12 and 2. There are 50 people entered in that race. There is a computer chip that times them as to how long it takes to go from top to bottom. Sunday will be a little more laid back. Supervisor Horton is excited to see how this effects our hospitality business, and local businesses. The Supervisor stated people are coming from Maine to participate in the racing event. Council Member Sturgess asked if anyone was sponsoring it for awards. "Yes," was the response.

Mr. Voght just got a call that someone was on site about moving the building right now.

At 10:34 am Council Member Sturgess made a motion to adjourn. Council Member Glenn seconded the motion. All board members were in favor of the motion: Horton, Glenn, Sturgess, DeLuca.

Submitted by the Town Clerk

Linda Gilbert, RMC, CMC