

Agenda of the January 2, 2023 Caroga Town Board
Re Organizational meeting at 10 :00 am

Call Meeting to order: Roll Call: Pledge of Allegiance:

RESOLUTION:

RESOLUTION #2023-001 - naming elected officials and their positions was offered by Supervisor Horton at the reorganizational meeting held Monday, January 2, 2023. The Town Board reviewed the list of elected officials as follows:

Supervisor – Scott Horton
Highway Superintendent – Larry Voght
Town Clerk/Tax Collector/Registrar/Records Management Officer – Linda Gilbert
Town Justice – James Subik
Council Member – John Glenn
Council Member – Barbara DeLuca
Council Member – Richard Sturgess
Council Member – Donald Travis

Seconded by

RESOLUTION #2023-002 - stating organizational business – miscellaneous was offered by Supervisor Horton at the reorganizational meeting held Monday, January 2, 2023. The following information was examined:

Financial Institutions: NBT Bank, Key Bank, Community Bank,

The regular meetings of the Town Board of the Town of Caroga will be held on the second Wednesday of each month at 6:00 pm.

That the Supervisor is authorized to do the following: Invest money anytime that there is money to invest, pay fixed bills such as telephone, electric, fuel, propane, salaries, contract and insurance, etc., when due. Pay monthly salaries of elected officials.

That the reimbursement rate for mileage for the year 2023 will be \$0.625 per mile per IRS regulations. Detailed logs shall be kept and submitted monthly.

That the Highway Superintendent is authorized to spend up to \$2,000.00 without prior approval, \$2001.00 - \$5,000.00 with Supervisor approval, over \$5,000.00 with Town Board approval, keeping within budget appropriations for operational supplies.

The official newspaper – The Leader Herald.

If an elected or appointed official is going to be out of town for more than 48 hours, the Town Clerk shall be notified, and it should be marked on a calendar in the Town Clerk's office.

Holidays – New Year’s Day, Martin Luther King Day, Good Friday, Memorial Day, Independence Day, Labor Day, General Election Day, Columbus Day, Veterans Day, Thanksgiving Day, Christmas Day, & Juneteenth (floating day).

Seconded by

RESOLUTION #2023-003 - naming appointed positions for the year 2023 was offered by Supervisor Horton at the reorganizational meeting held Monday, January 2, 2023. The following persons are hereby appointed as officials in the Town of Caroga for the year 2023:

- Sanitation Inspector & Code Enforcement Officer – Anthony Fancher
- Registrar of Vital Statistics – Linda Gilbert
- Dog Control – Howard Dutcher
- Health Officer – Howard Dutcher
- Youth Director – Colleen Ricciardi
- Historian – Tor Shekerjian
- Confidential Secretary to the Town Supervisor – Tor Shekerjian
- Building Maintenance – Robert Thompson
- B.T.I. Coordinator – Michael Kunath
- Weed Harvesting Coordinator – Walter James Hogan
- Sole Assessor – Leigh Anne Loucks
- Golf Course Manager – Steven Stedman
- Golf Course Club House Manager – vacant
- Planning Board Chairman – Al Kozakiewicz
- Zoning Board of Appeals Chairman – Anthony Russitano
- Alternate Members to the Planning Board – Open
- Alternate Member to the Zoning Board of Appeals – Open
- Deputy Town Supervisor – Dr. John Glenn
- Deputy Highway Superintendent – TBD
- Deputy Town Clerk – Judith Aldinger
- ZBA, BAR & Planning Board Clerk/Secretary – Laura Nealon
- Bookkeeper & Budget Officer – Joanne Young
- Court Clerk – Thelma Subik
- Clerk to the Highway Superintendent – Kim Satterly

Seconded by

End of Year 2022 Budget Modifications

RESOLUTION to make the following transfers as necessary to maintain a balanced budget:

From: A1220.12 Secretary to Supervisor	\$ 75.00	
To: A1220.4 Supervisor C/E		\$ 75.00
From: A4020.41 Records C/E	\$ 15.00	

From A1410.11 Deputy Town Clerk	\$ 50.00	
To: A1410.4 Town Clerk C/E		\$ 65.00
From: A4050.1 BTI P/S	\$ 62.00	
To: A4050.4 BTI C/E		\$ 62.00
From: A8160.4 Garbage C/E	\$ 1,090.00	
To: A8160.1 Garbage P/S		\$ 1,090.00

To Contract with the James A Brennan Memorial Humane Society for the year 2023 - \$750.00

Agreement with the Adirondack Park Local government Review Board \$300.00 signature needed from Supervisor Horton

To add Anthony Fancher to the random drug testing pool -- he drives town equipment for the highway to assist with snow removal as necessary.

TOWN BOARD LIAISON ASSIGNMENTS:

Golf Course – Richard Sturgess
 Buildings and Grounds – Donald Travis
 Environmental – Dr. John Glenn
 PLRT – Barb Deluca
 Codes – Scott Horton

To Set salaries - See Attached

This
Page
Blank

Reorganization meeting

Salaries (Appointed)

Bi-weekly

Clerk \$39,300/annual -	\$1,511.54/ bi-weekly
Registrar \$836 / Annual	\$ 32.15/ bi-weekly
Bookkeeper \$27,060/annual	\$1,040.70/ bi-weekly
Budget \$3,100/ Annual	\$ 119.23/ bi-weekly
BTI director - \$16,475/Annual	\$ 633.65/ bi-weekly
Highway Superintendent \$51,500/annual	\$1,980.76/ bi-weekly
Golf Superintendent \$68,960/annual	\$2,652.00/ bi-weekly
Codes Enforcer \$ 56,000/ annual	\$2,153.84/bi-weekly

Monthly

Councilman (4) \$3,600/ annual	\$ 300/ month
Justice - \$18,320/ annual	\$1,526.67/ month
Court clerk - \$5,150/ annual	\$ 429.17/ month
Supervisor - \$15,450/ annual	\$1,287.50/ month
Dog Warden \$5,869/ annual	\$ 489.09/ month
Highway Secretary - \$2,342	\$ 195.16/ month

Seasonal

Recreation trail manager	\$15,000/ annual
Youth Director	\$6,051/ annual
Youth Lead Teacher	\$2,163/ annual
WEED director -	\$16,000/ annual
Boat Wash Coordinator	\$2,000/ annual

Yearly

Webmaster	\$515/ annual
Historian	\$700/ annual
Deputy Highway Superintendent	\$2,318 / Annual

Hourly

Bi-Weekly (year-round)

Deputy Clerk	\$16.38/ hr.
Sole Assessor -	\$27.58/hr.
Building Maintenance	\$15.45/ hr.
Confidential Secretary	\$18.54/hr.
Codes Secretary - \$	\$15.00/ hr.
Highway – MEO	by contract
Highway – Mechanic	by contract
Zoning Clerk	\$200/ meeting
Planning Clerk	\$200/meeting

Seasonal

BTI Tech (I)	\$14.20/hr.
BTI Tech (II)	\$14.50/hr.
Laborer (Golf Course I)	\$15.45/hr.
Laborer (Golf Course II)	\$15.97/hr.
Pro Shop Manager	\$18.00/hr.
Assistant to Pro Shop	\$14.40/hr.
First year Diver	\$23.31/ hr.
Senior Diver	\$24.72/ hr.
Lead Diver-	\$25.22/ hr.
Shift Diver	\$24.97/ hr.
Tenders- first year	\$14.20/hr.
Tenders- senior	\$14.60/hr.
Boat Wash/Stewards	\$14.20/hr.
Summer Youth/Recreational	\$14.20/hr.
Summer Youth/Bus Driver	set by school district
Summer Youth/ Lifeguard	\$14.70/hr.