

DRAFT Agenda of the January 10th 2024 Regular Caroga Town Board Meeting at 6:30 PM

Call Meeting to order: Roll Call: Pledge of Allegiance:

READ or waive the reading of the minutes.

****Public Comments**

Department Reports:

Wheelerville Bike Trail – Manning

BTI - Kunath

Sole Assessor – Loucks

Town Clerk/Tax Collector/Registrar/RMO – report submitted

Code Enforcement & Sanitation – Fancher,

Dog Control – Dutcher

Golf Course – Stedman / Sturgess/ Cummings 2024 Rates, Gift Certificate Policy

Highway – Voght –

Lakes Management Program – Glenn/Harazin/Olm/Hogan

Town Hall Building –

Caroga Tourism Committee - DeLuca Nominate Jenna Knecht to the committee

Short Term Rental Committee – DeLuca Introduce proposed Local Law # 1 of 2024 Short Term Residential Rental Law

Supervisor's Report:

Request approval for attendance and reimbursement of expenses for Supervisor Palcovic and Council person Cooper at Newly Elected Officials Training Albany NY January 17-19, \$200.00 registration ea., Hotel TBD

Request for approval for Alternate Planning Board member Anita Long to attend Planning and Zoning training 1/31

Dam Safety Deficiency Newkirk Road identified during NYS inspection
DEC communication contemplation of 20acre acquisition near Royal Mt.

Appoint Historian – Richard Nisen

Appoint Zack Vosburgh Technical Support \$15.00 per hour

Old Business:

Land swap between the town and Rhodes

Hire a Janitor

New Business:

Glenn- Discuss appointing a liaison to Bike Trail

Review Procurement Policy

Correspondence:

November 30th Audit by Philip Beckett CPA

Letter 12/13 from Allen Farber expressing disappointment in decision by ZBA

Letter 12/13 from Chris Rohrs objecting to ZBA decision

Letter 12/13 from Rick Fink requesting the ordinance be enforced
Fulton County Transfer Station Closed 1/15 Open 1/16 in observance of Martin Luther King Day
Letter from Justice Subik to have his books audited on January 29, 2024 @ 5 pm.
County Memo on Workers Compensation
Resignation of Ralph Palcovic from Caroga Tourism Board

RESOLUTIONS:

RESOLUTION #2024 -XX authorizing the signing of the Agreement between the town and Fulton County for Planning Services.

RESOLUTION #2024 - XX to purchase an Acer 15.6 FHD Intel Core i5-1155G7 2.5 GHZ with windows to run zoom meetings.

RESOLUTION #2024 - XX to schedule a public hearing on Proposed Local Law #1 of 2024 Short Term Residential Rental Law

RESOLUTION#2024 -XX to support the Empire State Development designation of a Cellular Specific Point Person

RESOLUTION #2024-XX to sign annual agreement with St. Mary's Employee Assistance Program until 12/31/2024 the fee is \$34.00 for each full-time employee the town has 12 Full time employees total \$408.00.

RESOLUTION #2024 -XX to set the 2024 Nick Stoner Golf course Rates

RESOLUTION#2024 -XX to set Nick Stoner Golf Course Gift Certificate Policy.

RESOLUTION #2024 – XX to appoint a Zoning Board of Appeals member whose term shall end on 12/31/24

RESOLUTION #2024 – XX to appoint a Planning Board member whose term shall end on 12/31/26

RESOLUTION #2024-XX to name Planning & Zoning Secretary and Board of Assessment Review clerk and set the rate of pay.

RESOLUTION #2024-XX approve Supervisor Ralph Palcovic sending a Letter-of-Commitment for the US DOT's Thriving Communities Program (TCP) Grant and designating Anita Long as TCP Grant Director & Point-of-Contact.

RESOLUTION #2024 -XX for the Official Undertaking of Municipal Officers

Offered by

Seconded by

Issued at the January 10, 2024 regular monthly meeting of the Caroga Town Board

WHEREAS, Ralph J. Palcovic of the Town of Caroga, County of Fulton, New York has been elected to the Office of Supervisor of the Town of Caroga, and

WHEREAS, Larry Voght of the Town of Caroga. County of Fulton, New York has been elected to the Office of Highway Superintendent of the Town of Caroga, and

WHEREAS, Matthew Cooper of the Town of Caroga. County of Fulton, New York has been elected to the Office of Council Member of the Town of Caroga,

WHEREAS, Richard Sturgess of the Town of Caroga. County of Fulton, New York has been elected to the Office of Council Member of the Town of Caroga, **NOW**,

THEREFORE, we as respective officers above, do hereby undertake with the Town of Caroga that we will faithfully perform and discharge the duties of our office, and will promptly account for and pay over all moneys or property received as a Town Officer in accordance with the law: and

This undertaking of the Town Supervisor is further conditioned upon that he will well and truly keep, pay over and account for all moneys and property. Including any special district funds, belonging to the Town coming into his hands as such Supervisor; and

The Town does and shall maintain insurance coverage, presently with NBT-Mang Insurance Agency. LLC in the sum of \$250,000.00 for the Supervisor, \$250,000.00 for the Highway Superintendent, and \$250,000.00 for all other employees.

Dated: January 10, 2024. Town of Caroga and to be signed by the above mentioned:

Supervisor Palcovic

Council Member Cooper

Highway Superintendent

Council Member Sturgess

Adopted by a roll call vote as follows:

Approve the minutes of the December 13th and December 28, and Jan 4, 2024 Town board meetings

Approve the Bills as presented for audit