

State of New York
County of Fulton
Town of Caroga

Minutes of the regular monthly Caroga Town Board meeting held Wednesday August 13, 2025 at the municipal building located at 1840 State Highway #10 at 6:30 pm with the following persons in attendance by roll call.

Supervisor Ralph J. Palcovic – Here
Councilmember John Glenn – Here
Councilmember Barbara DeLuca – Here
Councilmember Richard Sturgess – Here
Councilmember Matthew Cooper – Here

Department representatives in attendance were: Jeremy Manning – Wheelerville Bike Trail Manager, Mike Kunath – BTI, Steve Stedman – Golf Course Greenskeeper, Walter Hogan – Weed Harvesting Coordinator, Marcus Harazin – Lakes Management, John Livingston – Board of Assessment Review Member, Anita Long – Comprehensive Plan Committee Member, and thirteen (13) members of the public.

Supervisor Palcovic called the meeting to order at 6:30 pm.

Councilmember Glenn made a motion to waive the reading of the previous month's minutes. Councilmember Cooper seconded the motion. All board members were in favor of the motion: Palcovic, Glenn, DeLuca, Sturgess and Cooper.

Department Reports:

Wheelerville Bike Trail – Mr. Manning noted the trails are extremely dry. The Festival is not this weekend but the following weekend August 23rd and 24th. He received the NYS Dept of Transportation Hwy Work Permit for the use of 29A for parking during the bike festival. There are 20 returning or new vendors for the festival. He is charging a vendor fee and has drawn up an agreement. The cost is \$100.00 for a retailer and \$50 for a food vendor for the weekend. The after party will be at Vrooman's. A food truck was requested for assistance with their kitchen.

Saturday events include guided rides, skills clinics, and bike demos from the top brands. There will be a downhill race at 1 pm, Jump Jam at 3 pm. The Caroga Lake Volunteer Fire company will be onsite for assistance with first aid as well as Emergency Medical Services.

On Sunday there will be a kid's skills clinic at 9 am put on by the Saratoga Shredders, Kids race at 10:30 am, there will also be group and woman's rides all weekend.

Mr. Manning gave a big thanks to Fulton County Tourism for their financial assistance for the porta – potties, Tent, DJ, and the marketing.

All new merchandise was ordered, as they were just about sold out.

No word on the NYS Parks Grant. There is another Smart Growth Grant available that Mr. Manning will be applying for. It is due October 3rd. If obtained it will be used for additional trail maintenance.

Supervisor Palcovic noted he and a councilmember along with Mr. Manning met with the regional State Forester for the future trail growth potential to utilize state land and the wild

forest area. The supervisor noted it is allowed in the Unit Management Plan it just doesn't specify where it is. Mr. Manning stated there isn't a timeframe on it.

BTI – Mr. Kunath reported they are done treating as of July 31st. He estimates they have used 70 – 75 gallons which is pretty high. An order will be placed in October before the price goes up. He will meet with the applicators next month to review their paperwork and begin to prepare the annual report.

Sole Assessor – Supervisor Palcovic read the report from Assessor Loucks. The Board of Assessment Review met last month to make a correct an exemption had been left off. They will meet again in November. The assessor was incredibly happy for Paul Dunleavy to be able to join the proceedings.

The Assessor is preparing for the upcoming court case with Northern Pine Cove LLC, updating inventories and land sales, updating the Short -Term Rental list as new listing come available online. The assessor is updating status of permits per the Code Enforcement Officer reports. The assessor is answering questions regarding Grievance Day proceedings as well as going to Fulton County Real Property Tax Services to retrieve sales biweekly.

Town Clerk/Tax Collector/Registrar/RMO – The clerk Linda Gilbert submitted the monthly report. The clerk requested that the board appoint Alyssa Groom as the Planning and Zoning Board Clerk. The clerk recently attended a webinar through the NYS Planning Federation. It reiterated the town clerk's responsibilities for maintaining the Planning and Zoning records. It was also noted that the Town Clerks role is to ensure that both boards operate within the established legal and procedural framework.

RESOLUTION #2025-076 to hire Alyssia Groom as the board clerk in training was offered by Supervisor Palcovic at the regular monthly meeting of the Caroga Town Board held on August 13, 2025.

WHEREAS: the Town Clerk, Linda Gilbert has been the acting Board Clerk since Mrs. Putnam resigned on November 23, 2024, now therefore be it

RESOLVED: that the Caroga Town Board does hereby move to hire Alyssia Groom to begin training as the board clerk for Planning and Zoning in accordance with the budget and personnel policies.

The motion was seconded by Councilmember DeLuca

Discussion: Councilmember Glenn asked if there was a stipend for this. The clerk noted there is money in the budget and the rate of pay is \$20.00 per hour. The supervisor noted there may be some parallel time with the town clerk working with Mrs. Groom. Councilmember Cooper confirmed that this was just for the Planning and Zoning Boards.

Adopted by a vote of five Ayes; Palcovic, Glenn, DeLuca, Sturgess, Cooper

Code Enforcement & Sanitation – Supervisor Palcovic read Mr. Fancher's report, he is requesting a portable radio be ordered for him to be able to better communicate with the highway

department. There are no extra or spare portable radios. The Supervisor noted a lot of projects go hand and hand. Cellular service is hit or miss throughout the town. Councilmember Sturgess noted the highway department should have an extra radio anyway. The spare should have been replaced as soon as it broke. Another unit was suggested for Steve at the golf course. There is better utilization of resources through communication. Prices will be obtained.

The Supervisor reported the code officer issued 21 permits collecting \$2,340.00 in fees, with a valuation of \$123,045.00. Thirty inspections were conducted. Several meetings for new house projects and remodels were done. Mr. Fancher met with DMR at the old salt shed about renovations of the building for use by the golf course.

Property maintenance violation letters are going out. Phone calls have been made to owners to clean up their yards. Junk vehicles are being removed on Route 10 by Royal Mountain. This was revealed when the fence fell down.

It was noted that the code officer does other ancillary things for the town like assisting the heating and cooling contractor up on the roof.

Dog Control – Mr. Dutcher reported to the clerk that he received 11 calls for the month. He will be out of town until Sunday. A discussion on the new Local Law ensued. Supervisor Palcovic relayed that people should take pictures of violators of the pooper scooper law.

Golf Course – Mr. Stedman reported there are six events this month. They will be at or over 100 people. Yesterday the Nick hosted the traveling woman's League. There are about 40 players in it. They travel from between Herkimer and Albany. This is the third year we have hosted them.

The course is dry but holding up well. Irrigation has been used. The pump is working perfect right now. A beaver dam was busted up three times.

Eight greens were vented. Solid tines the size of a lollypop stick create thousands of tiny holes in the greens. This relieves impactions and gets water past the hydrophobic curve on the top. Mr. Stedman will soon begin fall fertilizer applications. He will then think about fall aerification.

Councilmember Sturgess will ask the board for approval for another computer, for the pro shop. He is waiting for another price. The estimated cost is \$1,300 - \$1,400.

RESOLUTION #2025-077 to purchase a desktop computer for the pro shop was offered by Councilmember DeLuca at the regular monthly meeting of the Caroga Town Board held on August 13, 2025.

WHEREAS: Councilmember Sturgess liaison to the golf course discussed with the board the need for a new computer at the golf course, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to purchase a computer for an amount not to exceed \$1,500.00.

Seconded by Councilmember Sturgess

Discussion: Councilmember Cooper asked if there was money in the budget for the purchase. The reply was yes.

Supervisor Palcovic noted wherever we buy the computer from our IT guy from Canada Lake Computer has to bring the computer up to security standards. We are undergoing an audit by our insurance company and the previously purchased computers this year do not meet the standard.

Councilmember Sturgess noted if we go with another vendor who is \$100 cheaper but have to pay Canada Lake Computer to bring it up to standards it may not be cost effective.

Adopted by a vote of five Ayes; Palcovic, Glenn, DeLuca, Sturgess, Cooper

Highway – Supervisor Palcovic read the report submitted by Mr. Stock. They are doing a lot of preparation work for the near future asphalt paving. They are removing a lot of rocks and replacing culverts. There is not an exact start date yet for the paving. They are also filling pot holes. Mr. Stock has had a family member pass.

Councilmember Sturgess asked how the roads are being compacted after the rocks are being removed because we don't have a roller. Councilmember Cooper noted with all of the culver work they've done they've let the stone settle for two weeks and paved over it. The town is going to borrow a roller from Ephratah when paving begins. They will also borrow a shoulder machine. Supervisor Palcovic noted the savings through an intermunicipal agreement. They share tools, equipment, manpower and resources. Recently our garbage truck had mechanical issues. The town borrowed a garbage truck from the City of Gloversville at no cost to us for two weeks. If you see a town truck over in another town it is part of municipal sharing.

Lakes Management Program – Mr. Hogan reported he expects reimbursement from the state in the amount of \$4,000.00 - \$6,000.00. Milfoil is essentially removed from both lakes. Up to 99% he would say for the first time in 35 years. There have been no bad effects reported from ProcettaCOR anywhere. Ready Scout LLC prepared surveys on July 10, 2025 for both East and West Caroga Lakes. They found mostly only native species with some minor invasive/problematic ones - small beds. People on the lakes are very happy with ProcettaCOR. The one complaint now is because of the reduced milfoil the native species are growing. They have been removing the problematic weeds around docks. There is one major issue that effects downstream, halfway down the channel to the outlet there is a volleyball size area of milfoil. They have worked on the area three times. Bushels and bushels have come out of there. The difficulty is the bottom is murky. It is not deep enough to use the harvester and they are hand harvesting. Another spot was found today off Kowalski's point. It was too windy to harvest today. They are into early detection phase.

Mr. Hogan reported covers were made for the lakes management boat because the bilge pump is problematic. Now they can start working on the new system. There are only two divers now. They wonder what their future holds. We are advising them that the DASH (Diver Assisted Suction Harvesting) program will not go away. Mr. Hogan cannot guarantee fulltime hours. Mr. Hogan has been in touch with Peck Lake about their weeds but has not heard back from them.

East and West Caroga Lakes have offered money to purchase some equipment. They were looking to purchase voice communication for the divers. Since the program is changing right now, they were not comfortable spending \$3,000.00 on that right now. Mr. Hogan will see how that goes. We do appreciate the offer.

Supervisor Palcovic noted we have to continue to the DASH program, if not we would put any grant funding in jeopardy.

Councilmember Sturgess asked how would it work if our program went down to Peck Lake. How would reimbursement work? Mr. Hogan noted this was to keep the divers active. We could

do it as a favor to them, with them picking up the expenses, to run the program. It would be cheaper to hire Caroga. Councilmember Sturgess stated it gets him nervous in the event the boat breaks down whose dime is that on. It places wear and tear on our equipment. Mr. Hogan stated these things would have to be worked out. Another question was the liability. Mr. Hogan was asked to bring something like this to the board prior to it happening. There is a lot to talk about.

Marcus Harazin noted the problem with the boat washer. They ordered two temperature fuses and were back up in running the end of July. Mr. Harazin reported the start of working with Caroga Marina this summer. They are reporting into the system now. There have been 209 boats at the boat wash station. 368 boats were inspected at the campsite, and 1637 at West Lake for the season. The highway department was thanked for their help working on the pressure washer. The grant covers the expenses on the two machines. One is used as a backup.

Communications are needed for the stewards on West Lake. There is no cell service. He is thinking about a satellite phone. This has been an issue for three years. There is no access to a landline down there. The line runs under the water to the other side of the Dolgeville Point. One of the stewards brings a car battery with a booster. A satellite phone was tested last week and it worked. Canada Lake Conservation Association had talked about renting a phone for the rest of the season. A new phone is about \$1,000.00. Renting one through USA Satellite was discussed. Supervisor Palcovic wondered if this could be covered under the grant. Councilmember Sturgess stated, "we just need to buy one. It is a safety issue." The Supervisor suggested talking to the Under Sheriff Dan Izzo who is a system expert. Councilmember Sturgess stated the solutions are simple yet we drag our feet. The Supervisor is hopeful that when Verizon puts the new antenna up service is improved. Councilmember Glenn agreed. Research has to be done the supervisor noted – he has no information in front of him. This will be brought up at the fall lakes management meeting. Mr. Harazin will continue to do research. Councilmember Sturgess did a quick google search for a satellite phone and found the best one is \$1,700.00. The supervisor noted we will need more than one quote.

Mr. Potocar, President of the West Caroga Lake Association, noted they have been doing bacterial testing this summer. Because it is an unusual summer, in July the total coliform in West Caroga Lake exceeded the limits. The E. coli was under the limit and the fecal matter was under the limit. The total coliform was high. This was just one time. He just tested the water the other day and it is back under the limit comfortably. If we do find a persistent problem with bacterial pollution in any of the lakes, what do we do? Is it reported to the supervisor, does he call the health department? Adirondack Labs does the testing. Gloversville Water Works will only test total coliform they do not break down E. coli and fecal matter. It was noted the state has certain parameters. Supervisor Palcovic saw hundreds of ducks on the shoreline one morning. They contribute to the bacteria count. Each goose produces three pounds of dung per day.

A sample of some sort of crud/sludge was sent to a professor who spoke at the lakes management meeting.

Councilmember Glenn again thanked East and West Caroga Lakes for their generous donations.

Town Hall Building – Councilmember Cooper stated based on the clerk's comment the panel should be looked at. He will get two quotes for the AC unit as talked about on Monday.

The clerk noted in talking to the Supervisor as long as the town is getting quotes for AC, she asked that an additional unit be quoted for her office. It is oppressively hot and the public comment on the temperature in the office all the time. There used to be three days of hot weather now there are three weeks. There are three mini splits right now. The unit is on the roof. One is for the assessor's office, the BTI office, and the copy room. The three could be located in the Clerk's office, the Assessor's office and in the corridor of the old clinic.

Supervisor Palcovic noted the new sign board was installed.

Caroga Tourism Committee – Councilmember DeLuca reported the committee has been working together with the Canada Lake group and others on the 100th anniversary of Kane Mt. Fire Tower. They have helped with traffic control and have a method to transport people down Green Lake Road via a bus. There are four quotes. The highest is \$7,534.00, the next is \$6,858.00, the third is \$6,646.00 and the last is \$3,850.00. This is for two days to rent a short bus to take people back into the trail. There will be designated parking areas and the bus will then transport to Green Lake Rd, and up to Pine Lake. Green Lake Rd will only be open to local traffic. This is to minimize parking along the side of the road because if that happens fire trucks and ambulances can't get down the road. On Saturday the fire department will be in the Kane Mt. parking area with equipment and will be giving away hot dogs to the participants.

RESOLUTION #2025-078 that the Town of Caroga will pay for the bus to transport hikers to Kane Mt. during the two-day anniversary celebration was offered by Councilmember DeLuca at the regular monthly meeting of the Caroga Town Board held on August 13, 2025.

WHEREAS; many hours of planning have taken place with numerous people participating including members of the Caroga Tourism Committee, and

WHEREAS; safety for all is a priority and whereby controlling traffic during the Kane Mt. 100th Anniversary event is an important part of the two-day event, and

WHEREAS; four quotes for bus transportation to the trails were obtained, one for \$7,534.00, the next is \$6,858.00, the third is \$6,646.00 and the last is \$3,850.00, now therefore be it

RESOLVED; that the Caroga Town Board does hereby move to spend \$3,850.00 from the tourism budget to rent the bus from Upstate Transit of Saratoga LLC for two days.

Seconded by Supervisor Palcovic

Discussion: Councilmember Sturgess asked if the school was asked. The school was asked and it was an insurance liability issue. Councilmember Cooper asked if Fulton County Tourism couldn't kick in for the bus. Supervisor Palcovic noted they are supporting this event in other ways with print and electronic advertising. The tourism funding comes from the county 4% bed tax. Last year is the first year they gave back to Caroga through support of the Bike Festival, and the winter carnival. Those dollars are coming back into the Town of Caroga.

Adopted by a vote of five Ayes; Palcovic, Glenn, DeLuca, Sturgess, Cooper

Supervisor's Report:

Supervisor Palcovic noted there are discussions in process for obtaining the .gov domain name for the town. This has been recommended by both the web tech. & Canada Lake Computers. It was noted we are below the mandated legal threshold to do it, but the email addresses will be changed to Caroga.gov in the future.

Supervisor Palcovic noted the air quality of this building was in question. He immediately contacted C. T. Male. With the high occupancy of the building during summer recreation, concerns were raised. A certified industrial hygienist was called in. Various air samples were taken. Verbal recommendations were made - nothing in writing. A complete analysis of the atmospheric samples was given to the town. All were found to be amazingly below the potential hazard curve. All personnel in the building were provided with a copy of the report. When you come into the building you get the mold smell. The history of the building is, it has a dirt floor. It is musty. The clerk asked if there was any ventilation in the basement right now? The supervisor replied "no, we have to look at that." The clerk noted there were vents in the block walls of the basement but as the parking lot was black topped those vents were closed over.

Supervisor Palcovic noted that he will be engaging C.T. Male for next phase of engineering for the Golf Course Building engineering. The cost for the next phases will be for Site Civil and Structural Engineering \$99,400.00, waste water system - there was previously a system there. It has to be evaluated for integrity and functionality for a new building - \$6,400.00 for the preliminary investigation. Architectural System Programing Services- \$4,500.00, and Architecture Services for \$105,000.00. The revised proposal total is \$215,300.00 to be funded from the clubhouse insurance funds.

Discussion: Councilmember Glenn asked about the test holes that were done. It was noted that was part of the geological subsurface analysis. That was to check for stability to put the building on site. A topographical study was also done. Those costs were about \$45,000.00 for tasks #1 & #2 those have been completed. The clerk asked where those reports were. Supervisor Palcovic replied he did not have those reports. The town has paid for them. The clerk was just checking to see where the paperwork was.

RESOLUTION #2025-079 to contract with C. T. Male for the next phase of the rebuilding of the clubhouse building was offered by Supervisor Palcovic at the regular monthly meeting of the Caroga Town Board held on August 13, 2025.

WHEREAS; it is the desire of the town board to move forward with the rebuilding of the club house building, now therefore be it

RESOLVED; that the Caroga Town Board does hereby move to contract with C.T. Male for the next phase of the engineering process for the rebuilding of the club house building at a cost of \$215,300.00.

Seconded by Councilmember Sturgess

Discussion: Both Councilmembers Sturgess and Cooper noted this is the next step. The money has to be spent.

Adopted by a vote of five Ayes; Palcovic, Glenn, DeLuca, Sturgess, Cooper

Supervisor Palcovic noted the landfill contract technical inspection is also done by C. T. Male. Sampling is done yearly. This is a DEC requirement. The contract for 2026 has to be amended. The cost of the amended contract is \$7,091.00.

RESOLUTION #2025-080 to amend the contract with C. T. Male for continued landfill testing was offered by Supervisor Palcovic at the regular monthly meeting of the Caroga Town Board held on August 13, 2025.

WHEREAS; monitoring of the Town of Caroga landfill site is required by the Department of Environmental Conservation, and

WHEREAS; the town has contracted with C. T. Male since 2018 for these services, and

WHEREAS; the town was notified of an amendment to the contract in the amount of \$7,091.00, now therefore be it

RESOLVED; that the Caroga Town Board does hereby move to amend and renew the contract for landfill testing in the amount of \$7091.00 with C.T. Male 50 Century Hill Drive, Latham NY 12110 (518) 786-7400.

Seconded by Councilmember DeLuca

Discussion: Councilmember Cooper asked, “Nothing has changed on it?” The supervisor replied nothing has changed. Councilmember Sturgess asked how do they justify that price change? The supervisor replied it is renewed every year but there is an increase from the previous... Councilmember Sturgess noted it is a 14% change. The Supervisor noted this is the change for 2026.

Adopted by a vote of five Ayes; Palcovic, Glenn, DeLuca, Sturgess, Cooper

****Public Comments and Questions opened at 7:30 pm.**

Marcus Harazin noted tomorrow begins the Centennial. He thanked the town and the museum for the work they did. The museum has a new Kane Mountain display he hopes everyone gets down there to see it. Alan Farber and Dick Loomis and company put together a wonderful exhibit. There is a speaker at Sherman’s tomorrow night. Mr. Harazin noted the bus would be making a loop up to Pine Lake also. People could hike, get ice cream, play mini golf and buy souvenirs and make it a family day. He wants to get the word out. He thanked everyone for all their work. On Saturday there is a dessert and diaries and on Sunday there is music and an ice cream social at the museum.

Supervisor Palcovic thanked Mr. Harazin for everything he has done on this. Councilmember DeLuca noted all events and information are on the Caroga Museum website, the tourism website, the tourism Facebook page, the town website and Facebook page.

Mr. Harazin noted the lookout association reinstalled the observer map in the tower. He hopes it is not vandalized.

Mr. Potocar asked if there was a timeframe for the new Verizon antenna on the cell tower. The Supervisor does not have a time line as yet. He continues to look at the APA public hearing notices but hasn't seen it come up yet. It is supposed to move along.

The public portion of the meeting was closed at 7:37 pm.

Old Business:

1)The bridge group will not play on Thursdays. There is not enough interest.

2)The Supervisor noted the open Zoning Board of Appeals seat. Councilmember Glenn spoke with the chairman of the zoning board. He recommended Scott Horton who has expressed interest in the open seat.

Councilmember Glenn put forth a resolution to appoint Mr. Horton to fill the seat of Jennifer Blowers. Councilmember Sturgess had another potential candidate for the seat and asked to wait until next month to handle this. Councilmember Glenn just wanted to close this matter. Previously Councilmember Cooper had a candidate but it did not pan out. Supervisor Palcovic did not want to drag this out and stated 100% the matter will move forward. The motion was tabled until next month.

Supervisor Palcovic also noted there is an opening on the Planning Board.

3)Employee Handbook – Supervisor Palcovic noted it is still under construction. The information has been distributed. It will affect all Town of Caroga employees. We have been lacking definitive employee policies. The Supervisor hopes to put it on the floor for a resolution to adopt next month. The clerk asked if the board was going to talk about the revisions prior to adoption. The Supervisor stated it was put out for comment and nobody has commented yet to date. The clerk noted she had a discussion with the supervisor about time off for personal time. The Supervisor stated it wasn't an issue; it didn't exist for salaried employee – time off. If there is something the clerk wanted to see put in there for her time off.... The clerk noted she is an elected official and the board doesn't determine her time off. The clerk stated the board sets policy for appointed officials.

The Supervisor noted the code of conduct applies to everyone in this building elected or not elected. Harassment and workplace violence applies across the board. The clerk agreed and noted that the positions of Bookkeeper, Assessor, Golf course, and Code Officer do not have a designated benefit for time off. The Supervisor asked what amount of time off did the clerk get. The clerk stated she can take as many days off as she wants. The board can comment if the work in her office is not done. Councilmember Sturgess thought it would work that way for other salaried employees. The clerk asked if that was the policy. If the salaried employee has been with the town for one year, or five years or ten years shouldn't their benefit reflect that. Supervisor Palcovic tabled the matter for a work session.

Councilmember Cooper suggested setting a work session date. Supervisor Palcovic thought work could also begin on the budget at that meeting. The board set Thursday September 4th at 5 pm for the work session. The Supervisor asked that everyone be prepared by reviewing the document prior to that evening.

New Business:

- 1)Reminder from Dept. of Taxation on reappointing your assessor. There will be a resolution on this later.
- 2)Resignation letter from Planning Board Member Karen Dutcher. Supervisor Palcovic formally thanked Mrs. Dutcher for her years of service to the Town of Caroga as a member of the Planning Board. He noted the opening for those in attendance. It was noted you have to be a resident.
- 3)The Zoning Board is requesting the code officer attend (some) meetings. The clerk asked how was this going to happen. The supervisor replied, "I will take care of that."
- 4)The Town received a letter dated July 14 from CLVFC exercising their option to terminate 2024-2028 contract on December 31, 2025. The town will accept the letter and noted it was because the Fire District option is not going to make it through, this calendar year. They will need more money next year.

The Supervisor reviewed the Correspondence:

- 1) Town was served in an assessing matter on 7/29/25. The Supervisor noted it is the same case from last year when no action was taken.
- 2) Notice from County that they support the application for Smart Growth Application. This was put forth by Mrs. Long who put forth a tremendous amount of work soliciting support. This will be for the future Comprehensive Plan for the Town.
- 3) NYS inspected the Children's Camp. The inspection summary report is on file with the clerk.
- 4) Fulton County Board of Elections received the resolution wording on ballot as it pertains to turning the position of Highway Superintendent from Elected to Appointed.
- 5) There will be a Fireworks Display on August 30 by Majestic for Caroga Arts Collective.
- 6) APA Jurisdictional Determination for proposed new bicycle trail dated 7/25 re: wetlands. No deficiencies were noted.
- 7) The town received an email from Genia Meinhold regarding her observation of golf carts or ATVs on public roads. Supervisor Palcovic has been traveling throughout the ADK's recently and noted Caroga is not alone for ATVs, Side by sides and golf carts. Councilmember Sturgess stated, "Welcome to the 21 Century." The supervisor stated recklessness should not be tolerated and suggested calling the sheriff on a non-emergency number.
- 8) On the Labor Day Holiday the Transfer station is closed Monday 9/1 but open Tuesday 8 - 4
- 9) Letter from Mike Monks to waive the 30-day waiting period for the future liquor store.

RESOLUTIONS:

RESOLUTION #2025-081 To reappoint Sole Assessor Leigh Anne Loucks was offered by Supervisor Palcovic at the regular monthly meeting of the Caroga Town Board held on August 13, 2025.

WHEREAS; the town received notification from New York State Department of Taxation and finance that the term of assessor expires September 30, 2025, and

WHEREAS; the town desires to reappoint Leigh Anne Louck as Sole Assessor in compliance with the regulatory requirement of the State of New York, now therefore be it

RESOLVED; that the Caroga Town Board does hereby move to reappoint Leigh Anne Louck as Sole Assessor until September 30, 2031.

Adopted by a vote of five Ayes; Palcovic, Glenn, DeLuca, Sturgess, Cooper

Councilmember Glenn leaves the room at this time.

RESOLUTION #2025-082 to contract with C.T. Male for emergency Indoor Air Quality Assessment and sampling Services was offered by Supervisor Palcovic at the regular monthly meeting of the Caroga Town Board held on August 13, 2025.

WHEREAS; due to an increase in the musty smell of the town hall building Supervisor Palcovic initiated an emergent contact with C. T. Male requesting that a certified industrial hygienist come to the town hall building to conduct air quality testing of the entire building, now therefore be it

RESOLVED; that the Caroga Town Board does hereby approve the contract for \$1,600.00 (\$1550.00) with an additional cost of \$30.00 per sample of which there were six for a total of \$1,730.00.

Seconded by Councilmember Cooper

Adopted by a vote of four Ayes; Palcovic, DeLuca, Sturgess, Cooper

RESOLUTION #2025-083 to approve Firework Display on August 30, 2025 by Majestic Fireworks Corporation for Caroga Arts Collective was offered by Supervisor Palcovic at the regular monthly meeting of the Caroga Town Board held on August 13, 2025.

WHEREAS; the clerk received an application along with proof of insurance and copies of licenses of the persons detonating the fireworks, and

WHEREAS; the clerk has notified the fire chief about the application, now therefore be it

RESOLVED; that the Caroga Town Board does hereby move to approve the display on August 30, 2025.

Seconded by Councilmember DeLuca

Adopted by a vote of four Ayes; Palcovic, DeLuca, Sturgess, Cooper

RESOLUTION #2025-084 to accept the resignation of Planning Board Member Karen Dutcher was offered by Supervisor Palcovic at the regular monthly meeting of the Caroga Town Board held on August 13, 2025.

WHEREAS; the Town Supervisor received a hand delivered letter from Karen Dutcher on July 29, 2025 submitting her resignation on the Planning Board, now therefore be it

RESOLVED; that the Caroga Town Board does hereby accept the resignation of Planning Board Member Karen Dutcher.

Seconded by Councilmember Sturgess

Adopted by a vote of four Ayes; Palcovic, DeLuca, Sturgess, Cooper

RESOLUTION #2025-085 to undertake snow removal and ice control for the 2025-2026 winter on County Roads 111 and 137 was offered by Supervisor Palcovic at the regular monthly meeting of the Caroga Town Board held on August 13, 2025.

WHEREAS; the Fulton County Highway Department sent over the annual snow removal and ice control contract for the year 2025 - 2026, and

WHEREAS; the Caroga Highway Department would facilitate the contract for county roads 111 aka London Bridge Road and County Highway 137 aka Beech Ridge Road the total of 5.13 miles at a price of \$5,500.00 per mile for a total contract price of \$28,215.00, now therefore be it

RESOLVED; that the Caroga Town Board does hereby move to contract with the County of Fulton per the agreement to undertake snow removal and ice control for the 2025-2026 winter on County Roads 111 and 137 at the price so stated in the agreement.

Seconded by Councilmember DeLuca

Discussion: Councilmember Cooper asked what the contract price was last year. Supervisor replied it is the same as last year. It was noted that Mr. Stock told the supervisor that they did an analysis of the use of sand and man hours and that he still felt the contract was adequate.

Adopted by a vote of five Ayes; Palcovic, Glenn, DeLuca, Sturgess, Cooper

Supervisor Palcovic noted that the motion to appoint a Zoning Board of Appeals member was tabled through discussion. He stated there would be a final resolve of this matter next month.

RESOLUTION #2025-086 to waive the 30- day waiting period for Mike Monks for the new liquor store to be known as Liquor by the Lakes was offered by Supervisor Palcovic at the regular monthly meeting of the Caroga Town Board held on August 13, 2025.

WHEREAS; Mr. Monks submitted an application to the Planning Board for a Site Plan review of the opening of a proposed liquor store which was approved at the August meeting, now therefore be it

RESOLVED; that the Caroga Town Board does hereby move to waive the 30-day waiting period for Liquor by the Lakes located at 2043 State Highway 10 in the Town of Caroga.

Seconded simultaneously by Councilmembers Glenn and DeLuca

Adopted by a vote of five Ayes; Palcovic, Glenn, DeLuca, Sturgess, Cooper

At 7:57 pm Councilmember Glenn made a motion to enter into an executive session to discuss the pending Union Contract negotiations. The motion was seconded by Councilmember Cooper. All board members were in favor of the motion. Palcovic, Glenn, DeLuca, Sturgess, Cooper.

At 8:16 pm Councilmember Cooper made a motion to exit from the executive session. The motion was seconded by Councilmember DeLuca. All board members were in favor of the motion. Palcovic, Glenn, DeLuca, Sturgess, Cooper.

RESOLUTION #2025-087 to approve the memorandum of understanding between the Teamsters Local 294 and the Town of Caroga was offered by Supervisor Palcovic at the regular monthly meeting of the Caroga Town Board held on August 13, 2025.

WHEREAS; Supervisor Palcovic and Councilmember Glenn have met on numerous occasions with the Town Attorney and the representative of the Teamsters Local 294 along with the Union Shop Steward, now therefore be it

RESOLVED; that the Caroga Town Board does hereby move to approve the memorandum of understanding between the Teamsters Local 294 and the Town of Caroga.

Seconded by Council Member Glenn

Adopted by a vote of five Ayes: Palcovic, Glenn, DeLuca, Sturgess, Cooper.

Councilmember Cooper made a motion to approve the minutes of the July 9th Town Board meeting. The motion was seconded by Councilmember Glenn. All board members were in favor of the motion: Palcovic, Glenn, DeLuca, Sturgess, Cooper.

Supervisor Palcovic made a motion to approve the vouchers as presented for audit. The motion was seconded by Councilmember DeLuca. All board members were in favor of the motion: Palcovic, Glenn, DeLuca, Sturgess, Cooper.

At 8:21 pm Councilmember DeLuca made a motion to adjourn. The motion was seconded by Councilmember Glenn. All board members were in favor of the motion: Palcovic, Glenn, DeLuca, Sturgess, Cooper.

Submitted by Caroga Town Clerk

Linda Gilbert, RMC, CMC

General #'s 271 – 328 \$79,122.06

Highway #'s 116 -131 \$20,221.56

Prepaid #'s 203 – 235 \$27,842.11

General Park #'s 45 – 57 \$18,400.49